



# THE CITY OF HUGHSON

INVITES YOU TO APPLY FOR  
THE POSITION OF

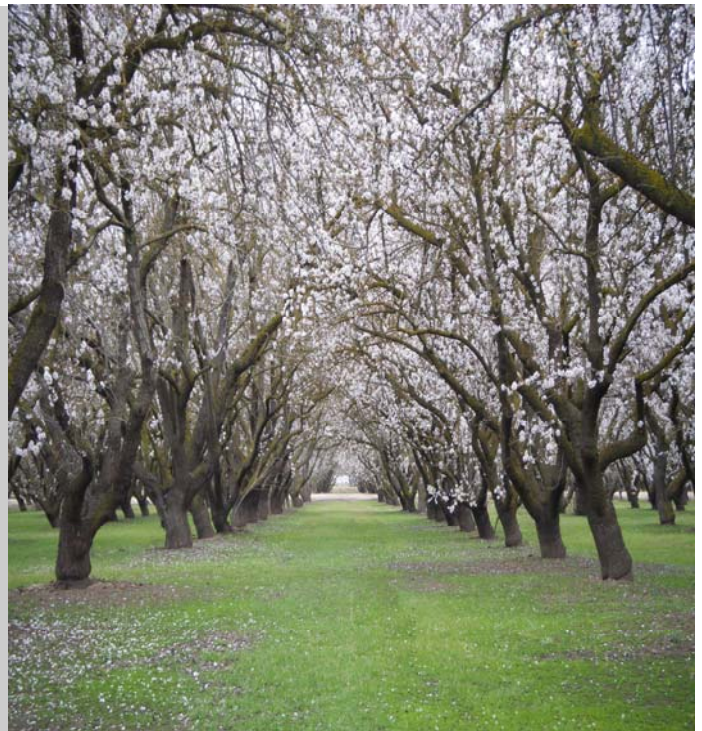
## UTILITY WORKER I

To apply visit our website:

[www.hughson.org](http://www.hughson.org)

Deadline for Filing:

**Until Filled**



*Vision Statement – “To preserve Hughson’s unique spirit, heritage and character, while creating an undeniably great place to be.”*

## ABOUT THE CITY OF HUGHSON

The City of Hughson is a small (approx. 7,417) but prospering agricultural community nestled in the heart of California's Central Valley. Although Hughson is a growing community, it still maintains the unique small hometown feel that long time residents have always associated with the City.

The City of Hughson was incorporated as a General Law City on December 9, 1972. The City is governed by a five-member City Council, and Council Members are elected at-large.

The operating budget for 2023-2024 is \$18,026,223. The City operates with the support of 17 staff in the delivery of sewer, water, and general government services. Fire service is provided by the Hughson Fire Protection District and police service is provided through a contract and partnership with the Stanislaus County Sheriff’s Department.

The City of Hughson is focused on building upon the successes of the past while learning from challenges previously faced. The City of Hughson is dedicated to enhancing the quality of life for residents by recognizing its agricultural heritage and maintaining the small town atmosphere. The City is also committed to providing a high level of public services, maintaining economic vitality and retaining the distinctiveness of the community through partnerships with other government agencies, non-profit organizations, businesses and local community groups.

## THE POSITION

The City of Hughson is seeking to fill the position of Utility Worker I. This position is an entry level position in the Utility Division series, that allows the incumbent to develop journey level knowledge and abilities. Under general supervision, incumbents perform skilled and semi-skilled labor in the full range of assigned duties related to the City’s water distribution and treatments systems, and the City’s Wastewater Treatment Plant Facility.

## QUALIFICATIONS

**Education and/or Experience:** Any combination of education and experience that has provided the knowledge, skills and abilities necessary for a Utility Worker I. A typical way of obtaining the required qualifications is to possess the equivalent of:

One year of experience performing general water system operations and maintenance duties, and/or operation and maintenance of a wastewater treatment plant. Work experience with a municipal or private water utility is highly desirable.

**License/Certificate:** Possession of, or ability to obtain a valid Class C California driver's license; a Class A or B California driver's license is highly desirable.

Possession of a Water Distribution 1 (D1) Certificate and a Water Treatment 1 (T1) Certificate, and a Grade I Certificate as a Wastewater Treatment Plant Operator from the California Water Board within 24 months of employment. Passing probation in this position is contingent on receiving the required certifications in a timely manner.

## *SOME ESSENTIAL FUNCTIONS (include but are not limited to the following):*

- Operates, monitors, and maintains all plant equipment and components, including but not limited to pumps, valves, plumbing, gearboxes, fans, blowers, aerators, and flow controls; reads and interprets meters, gauges, and charts; maintains and upgrades mechanical and electrical systems.
- Conducts regular on-site inspections of plant operations making appropriate adjustment to process controls, ensuring that operational problems are identified and corrected; ensures that plants are operating within safety standards established by federal, state, and local laws, ordinances, and regulations.
- Performs skilled wastewater pollution control laboratory testing and analysis; takes samples and coordinates detailed testing with outside laboratories; adheres to quality assurance programs for laboratory analysis and instrumentation; prepares and updates reports, including records and logs in compliance with state and federal mandates for reporting.
- Performs maintenance and construction work as directed on the wastewater treatment system and related facilities; maintains plant facilities and grounds in a safe, clean, and orderly condition; loads and unloads equipment and materials.
- Maintains proper operation of well sites and distribution system including cross connection control; maintains complete records of the water system infrastructure; ensures system compliance with all Department of Health Services permits, rules, and regulations; Maintains preventative maintenance program.
- Lay and fit pipelines, make water taps, install water services, fire hydrants, blow-offs, valves, meters, vaults, boxes, exercise valves, locate and mark services and mains for Underground Service Alert.
- Flush water mains, and service to maintain potable water, respond to emergencies, repair, and restore system operation, tactfully respond to consumer complaints, prepare consumer confidence report, collect meter readings, collect water samples, and ensure proper sampling and reporting.
- Read and update water distribution maps and as-built plans, identify and locate service and main leaks, operate pipe locaters and gas sensing equipment, excavate trenches, and install shoring, backfill trenches with proper material and achieve correct compaction, operate construction equipment, and power tools such as dump trucks, front-end loaders, tampers, tap machines, pavement saw, cutting torch and welder.
- Make daily rounds of the plant performing a variety of duties pertaining to water treatment and plant maintenance.
- Regularly monitor Arsenic treatment plant functions through reading gauges, graphs, meters, and control panels; perform and evaluate physical/chemical tests. Adjust plant operations, using a computer, to adjust the changing processing needs; mix and add chemicals as needed to maintain appropriate water quality.

## *WORKING CONDITIONS*

Requires sitting, standing, walking on level and slippery surfaces, reaching, twisting, turning, kneeling, bending, stooping, squatting, crouching, grasping, and making repetitive hand movement in the performance of daily duties. The position also requires both near and far vision when inspecting work and operating assigned equipment. The need to lift, carry and push tools, equipment and supplies weighing 25 pounds or more is also required. This outdoor position works in all weather conditions, including wet, hot, and cold. The incumbent may be exposed to biohazards. The nature of the work also requires climbing ladders and work in confined spaces. The incumbent will also work around high voltage and loud noise. May be exposed to fumes, dust, and air contaminants. The incumbent may be required to respond to after-hour callouts.

## THE IDEAL CANDIDATE WILL POSSESS

- **Knowledge of** wastewater treatment; water distribution and treatment systems maintenance and construction; water utility systems, services, hydrants, meters and valves; materials, tools, meters, fittings and methods of construction and maintenance of water services; pipe laying and fitting; basic principles of mathematics; methods and procedures used in monitoring systems, practices for collection of water samples, disinfection (chlorination) rules and regulations; modern principles, practices and techniques of wastewater treatment plant operations; repair maintenance and adjustment procedures of treatment plant equipment and controls; basic principles, practices and methods of laboratory testing procedures; operational characteristics of the tools used in maintenance of stationary power equipment, pumping systems and electrical systems; general maintenance and repair work; laboratory safety standards and programs applicable Federal, State and local laws, codes and regulations, including OSHA, DHS, and traffic control; methods and techniques of scheduling work assignments; standard office procedures, practices and equipment; modern office practices, methods and equipment, including a computer and applicable software; methods and techniques for record keeping and report preparation and writing; proper English, spelling and grammar; occupational hazards and standard safety practices.
- **Ability to** perform skilled and semi-skilled maintenance and operations of a wastewater plant and related facilities; collect a variety of samples for laboratory testing and conduct wastewater testing and analysis; maintain accurate records and prepare comprehensive reports; perform plant operation and maintenance assignments; operation and maintenance, construction, and repair work as assigned, properly handle contaminated materials and equipment, identify potential problems, recommend corrective actions, work in confined spaces, read and interpret engineering drawings, work safely in deep trenches and follow all safety requirements, disassemble water meters, pipes and fittings, clean, repair and disinfect parts, perform heavy manual labor including but not limited to lifting and carrying 50 pounds of weight, climbing, bending and stooping; work independently or as a part of a team; make sound decisions with established guidelines; analyze a complex issue and develop and implement an appropriate response; follow written and oral directions; observe safety principles and work in a safe manner, communicate clearly and concisely, both orally and in writing, establish and maintain effective working relationships.
- **Skill to** operate an office computer and applicable software; safely and effectively operate a variety of equipment, tools and vehicles used in construction, maintenance, and repair activities and in the operation and maintenance of wastewater treatment facilities; read, monitor, and effectively report issues on a SCADA system.



**COMPENSATION AND BENEFITS PACKAGE**

**\$3,860.31 – \$4,692.23 MONTHLY**

- Participation in the Public Employees Retirement System at 2.7% @ 55 for current members (PERS 2.0% @ 62 for new members).
- Employer contribution up to \$1,650 per month for medical coverage and 100% employer paid dental and vision coverage. Opt-out option: If employee waives medical coverage, the employee shall be paid \$500 per month in additional taxable compensation, upon verification of other health insurance.
- Life Insurance at \$50,000
- 11 paid holidays and 2 floating holidays
- 8 hours of sick leave monthly
- Vacation accrual of 8 hours monthly (less than 5 years), 11.32 hours (5-9 years), 14 hours (10-14 years), and 16 hours (15+ years)
- \$50 match Deferred Compensation Plan

\* The City does not participate in Social Security\*

**Deadline For Filing:  
Until Filled**

**Submit Application,  
Resume & Cover Letter to:**

Ashton Gose,  
Executive Assistant/City Clerk  
City of Hughson  
7018 Pine St./PO Box 9  
Hughson, CA 95326  
agose@hughson.org