



City of Hughson

Utility Billing Alternative Payment Option Application

SERVICE ADDRESS: _____

Customer Name: _____

Customer Address: _____

Customer Phone Number: _____

Utility Account Number: _____ Amount of Unpaid Account Balance: _____

Water service will not be discontinued for customers for nonpayment if all the following conditions are met. You must attach evidence to this application, and select one of the Alternative Payment Plan Options listed on the next page:

- The customer, or a tenant of the customer, submits a certification from his/her primary care provider that discontinuation of service will be life threatening to, or pose a serious threat to the health and safety of, a resident of the premises where service is provided.
- The customer demonstrates that he or she is financially unable to pay for service within the normal billing cycle. The customer will be deemed financially unable to pay for service within the normal billing cycle if any member of the customer's household is a current recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or the customer declares that the household's annual income is less than 200 percent of the federal poverty level (the "**Financial Burden Threshold**").
- The customer is willing to enter into an amortization agreement, alternative payment schedule, or a plan for deferred or reduced payment.

A customer whose account is delinquent and for which the above does not apply, may be offered one of the following alternative payment plans listed on the next page; the City has sole discretion and may choose the plan(s) offered, which plan(s) the customer may undertake, and the terms of the plan(s) offered:



Alternative Payment Plan Options (Please Select One):

1. **Amortization Agreement:** An agreement whereby the customer agrees to pay the unpaid account balance (as of the date of the agreement) in full-through equal monthly payments made over a period not to exceed twelve (12) months.

Example:

On February 4, 2020, Hugh Hughson applies for an *Amortization Agreement* for his January 2020 Utility Bill unpaid account balance in the amount of \$214.36. His agreement will allow for twelve (12) equal monthly payments of \$17.86 (each of these payments will be made in addition to his current utility bills, unless otherwise specified). The first payment will be due on in February 28, 2020, and the last payment will be due on January 29, 2021.

2. **Alternative Payment Schedule:** A schedule whereby the customer agrees to pay the unpaid account balance (as of the date the schedule is created) in-full through payments made according to the schedule.

Example:

On February 4, 2020, Hugh Hughson applies for an *Alternative Payment Schedule* for his January 2020 Utility Bill unpaid account balance in the amount of \$214.36. His schedule will allow for one (1) \$100 payment on February 28, 2020, one (1) \$64 dollar payment on March 31, 2020, and a final payment of \$50.36 on April 30, 2020 (each of these payments will be made in addition to his current utility bills, unless otherwise specified).

3. **Temporary Deferral of Payment:** A plan whereby payment in-full of the then-unpaid account balance is deferred, and the customer agrees to pay the unpaid account balance (as of the date the plan is created) in-full on or before a date specified in the plan.

Example:

On February 4, 2020, Hugh Hughson applies for a *Temporary Deferral of Payment* for his January 2020 Utility Bill unpaid account balance in the amount of \$214.36. This deferral will allow for \$214.36 to be paid on February 28, 2020 (this payment will be made in addition to his current utility bill, unless otherwise specified).

If a customer enters into one of the alternative payment plans and that customer fails to comply with the agreed-upon plan, or the customer fails to pay their current residential service for 60 days or more, a final written "Notice of Intent to Disconnect Service" will be posted at the property. Notice will be posted no less than 5 days prior to disconnection, and thereafter service will be disconnected if the account is not brought current.

Signature: _____ Date Signed: _____

I swear the above statements are true and correct to the best of my knowledge.