



CITY OF HUGHSON

Community Development Department, Building Division

7018 Pine Street • Hughson, California 95326 • Office 209.883.4054 • Fax 209.883.2638

SPECIAL EVENT APPLICATION

Applicant/Organization Information

Applicant Name: _____ Phone: _____
 Name of Business / Organization: _____ Phone: _____
 Address: _____ City: _____ State: _____ Zip Code: _____
 Mailing Address: _____ City: _____ State: _____ Zip Code: _____

Event Information

Event Name: _____ Event Hours: _____
 Description of Event: _____

Fundraiser: Yes No Event Purpose: _____

Event Date: _____ Event Hours: _____

Event Location: _____ Estimated Attendees: _____

Street Closure: Yes No If YES, Please Complete Street Closure Permit Application

Age Group(s) (Youth, Adult, Family, etc): _____

Alcohol at Event: Yes No If Yes: Served Sold Guest bringing Alcohol

Food Vendors: Yes No Liquor License Number: _____

Product Vendors: Yes No

If Yes, Product/Food Description: _____

Will your Event include: Live Music Amplified Music DJ Music Genre: _____

Check all included items:

- | | |
|---|---|
| <input type="checkbox"/> Vendors and Booths | <input type="checkbox"/> Electrical Generators |
| <input type="checkbox"/> Extra Parking | <input type="checkbox"/> Comfort Stations (water and first aid) |
| <input type="checkbox"/> Sound System | <input type="checkbox"/> Portable toilets |
| <input type="checkbox"/> Electrical Power Service | <input type="checkbox"/> Other: _____ |

Set-up Hours: _____

Clean-up Hours: _____

The following must be submitted with application:

- A. Map indicating location of activity.
- B. Flyers describing the event. (If applicable)
- C. Insurance Coverage Documentation
- D. If private property is to be used for the event, applicant will provide written authorization from the property owner.

By submitting this Application, the Applicant understands that the City shall review the application under the procedures set forth in the Hughson Municipal Code. If the City approves the application, the Applicant will be notified by the City.

Applicant Signature

Date