



**CITY OF HUGHSON
PARKS, RECREATION AND ENTERTAINMENT
COMMISSION MEETING
CITY COUNCIL CHAMBERS
7018 Pine Street, Hughson, CA**

**AGENDA
TUESDAY, MARCH 14, 2023 – 6:00 P.M.**

CALL TO ORDER: Chair Chris Barth

ROLL CALL: Chair Chris Barth
Commissioner Donya Nunes
Commissioner Alina Combs
Commissioner Jeff Montgomery

Staff to be Present: Carla Jauregui, Community Development Director
Ashton Gose, City Clerk
Jose Vasquez, Public Works Superintendent
Fabian Ramos, Community Development Specialist

FLAG SALUTE: Chair Chris Barth

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

Members of the audience may address the Commission on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the Parks, Recreation & Entertainment Commission cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

2. PRESENTATIONS: NONE.

3. UNFINISHED BUSINESS: NONE.

4. NEW BUSINESS:

4.1: Approve the Minutes of the Regular Meeting on May 10, 2022.

4.2: Approval to Waive the Fees Pertaining to the Use of Rolland Starn Park/Keith Crabtree Field for Hughson Youth Baseball/Softball for the 2023 Regular Season.

5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.

6. INFORMATION ITEMS: NONE.

7. COMMENTS:

7.1: Staff Reports and Comments: (Information Only – No Action)

Community Development Director:

City Clerk:

Public Works Superintendent:

Community Development Specialist:

7.2: Commissioner Comments; (Information only- No Action)

ADJOURNMENT:

Notice Regarding Non-English Speakers:

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Hughson City Council shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

AFFIDAVIT OF POSTING

DATE: March 7, 2023 **TIME:** 3:00 PM

NAME: Fabian Ramos **TITLE:** Community Development Specialist

Any documents produced by the City and distributed to a majority of the Parks, Recreation & Entertainment Commission regarding any item on this Agenda will be made available at the City Clerk's counter at City Hall located at 7018 Pine Street, Hughson, CA. 2

UPCOMING EVENTS:

March 21	<ul style="list-style-type: none"> ▪ Planning Commission Meeting, City Council Chambers, 6:00 PM <i>Cancelled</i>
March 27	<ul style="list-style-type: none"> ▪ Economic Development Committee Meeting, City Council Chambers, 4:30 PM
March 27	<ul style="list-style-type: none"> ▪ City Council Meeting, City Council Chambers/WebEx Videoconference/YouTube Live Stream, 6:00 PM

General Information: The Hughson Parks, Recreation & Entertainment Commission meets in the Council Chambers on the second Tuesday of each month at 6:00 p.m., unless otherwise noticed.

Council Agendas: The Commission agenda is available for public review at the City’s website at www.hughson.org and City Clerk’s Office, 7018 Pine Street, Hughson, California on the Friday, prior to the scheduled meeting. Copies can be purchased for a nominal fee through the City Clerk’s Office.

Questions: Contact the City Clerk at (209) 883-4054

WAIVER WARNING

If you challenge a decision/direction of the Commission in court, you may be limited to raising only those issues you or someone else raised at a public hearing(s) described in this Agenda, or in written correspondence delivered to the City of Hughson at or prior to, the public hearing(s).

**AMERICANS WITH DISABILITIES ACT/CALIFORNIA BROWN ACT
NOTIFICATION FOR THE CITY OF HUGHSON**

This Agenda shall be made available upon request in alternative formats to persons with a disability; as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132) and the Ralph M. Brown Act (California Government Code Section 54954.2).

Disabled or Special needs Accommodation: In compliance with the Americans with Disabilities Act, persons requesting a disability related modification or accommodation in order to participate in the meeting and/or if you need assistance to attend or participate in a City Council meeting, please contact the City Clerk’s office at (209) 883-4054. Notification at least 48-hours prior to the meeting will assist the City Clerk in assuring that reasonable accommodations are made to provide accessibility to the meeting.



CITY OF HUGHSON
PARKS, RECREATION & ENTERTAINMENT
COMMISSION MEETING
CITY HALL COUNCIL CHAMBERS
7018 Pine Street, Hughson, CA

MINUTES
TUESDAY, MAY 10, 2022 – 6:01 P.M.

CALL TO ORDER: Chair Chris Barth

ROLL CALL: Chair Chris Barth
Commissioner Alina Combs
Commissioner Donya Nunes

STAFF PRESENT: Rachel Wyse, Community Development Director
Ashton Gose, Deputy City Clerk
Jose Vasquez, Public Works Superintendent

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

NONE.

2. PRESENTATIONS: NONE.

3. UNFINISHED BUSINESS:

3.1: **A.** Recommend that the City Council Adopt Resolution No. 2022-xx,
Establishing an Inflatable Amusement Device Policy.

B. Recommend that the City Council Adopt Ordinance No. 2022-xx,
Amending section 12.24.020 and section 12.24.150 of the Hughson
Municipal Code concerning prohibited acts within public places.

Deputy City Clerk Gose presented the staff report on these items.

**COMBS/NUNES 3-0-0-0 motion passes to recommend that the City Council
Adopt Resolution No. 2022-xx, Establishing an Inflatable Amusement Device**

Policy, to Recommend that the City Council Adopt Ordinance No. 2022-xx, Amending section 12.24.020 and section 12.24.150 of the Hughson Municipal Code concerning prohibited acts within public places.

4. NEW BUSINESS:

4.1: Approve the Minutes of the Special Meeting of March 22, 2022.

NUNES/COMBS 3-0-0-0 motion passes to approve the Minutes of the Special Meeting of March 22, 2022.

4.2: Approve the Minutes of the Special Joint Workshop of March 22, 2022.

NUNES/COMBS 3-0-0-0 motion passes to approve the Minutes of the Special Joint Workshop of March 22, 2022.

4.3: Review and Comment on Options to be Presented to the City Council for Improvement(s) to Lebright Fields at its Baseball Facilities Located at 6937 Fox Road, Hughson.

NO ACTION WAS TAKEN.

5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.

6. INFORMATION ITEMS: NONE.

7. COMMENTS:

NO COMMENTS.

ADJOURNMENT:

Chair Barth adjourned this meeting at 6:56 P.M.

APPROVED:

CHRIS BARTH, Chair

ATTEST:

ASHTON GOSE, Deputy City Clerk



PR&E COMMISSION AGENDA ITEM NO. 4.2

SECTION 4: NEW BUSINESS

Meeting Date: March 14, 2023
Subject: Approval to Waive the Fees Pertaining to the Use of Rolland Starn Park/Keith Crabtree Field for Hughson Youth Baseball/Softball for the 2023 Regular Season
Presented By: Carla C. Jauregui, Community Development Director

Staff Recommendations:

1. Waive the fees pertaining to the use of Rolland Starn Park/Keith Crabtree Field for Hughson Youth Baseball/Softball for the 2023 regular season.
2. Find that the waiver of the fees pertaining to the use of Rolland Starn Park/Keith Crabtree Field for Hughson Youth Baseball/Softball for the 2023 regular season is in the public interest.

Background:

The City Council previously adopted Resolution No. 2008-42 to establish the fee schedule for renting Rolland Starn Park. The rental of Starn Park includes the use of the Keith Crabtree field. The fee for rental and uses by local nonprofit users is \$20 for three hours. The fee for use of the ball field lights is \$23 per hour. The fee schedule for Rolland Starn Park allows for the waiver of such fees through approval by the City Council and a finding that the request is in the public interest.

Hughson Youth Baseball and Softball (HYBS) is the predominant users of Rolland Starn Park during the baseball/softball season. In the offseason, the local youth football programs historically have used the park for practices during the week. General public use of the various amenities (baseball field, large covered picnic area, small covered picnic area and uncovered picnic areas) occurs throughout the year.

Discussion:

Starting in 2014, Hughson Youth Baseball/Softball (HYBS) inquired about the use of Keith Crabtree Field to allow HYBS to better accommodate the number of games planned for the season. HYBS also anticipated using the lights at Keith Crabtree

Fields a few times during the season to showcase games at night—a unique experience for local youth.

HYBS requested a waiver for their inaugural use of Keith Crabtree Fields in exchange for improvements to the field. The City Council approved the waiver in 2014 and has continued to do so each year since based on the public interest served and the fact that the planned improvements exceeded what would be generated in usage fees. The original agreement included the purchase of clay for the infield and related labor, three base pins welded and inserted, the pitching mound, and 20 yards of dirt for the field. In total, the cost of the improvements were estimated at over \$2,500.

City staff met with HYBS representatives last month to discuss the arrangement details for the 2023 season. Based on the registrations thus far, HYBS anticipates youth participation to exceed last year's totals. Opening day ceremonies for the 2023 season are scheduled for April 1, 2023. The improvements to the park are currently in progress. The list of improvements in 2023 is below:

On March 4, 2023, a planned workday, estimated approximately \$4,000 in labor and materials:

Starn Park

- Replace dirt as needed for the infield.
- Replacing wood as needed in dugouts
- Prepare a pitcher warm up area
- Adjust base pegs

Lebright Fields

- Reset base pegs in multiple fields
- Reuse benches at the T-Ball Field that were removed from Field 1 during the construction work.

Keith Crabtree Field at Starn Park is maintained by the City. The partnership with HYBS will result in added improvements to the baseball diamond above and beyond what is typically done with existing City resources. Additionally, the completed improvements will be enjoyed by not only HYBS but other park users throughout the year. The cost of the improvements more than cover the cost of the rental fee for the park. As such, it is in the public's interest to waive the park fees in exchange for the completed improvements provided by HYBS.

Fiscal Impact:

The revenue that would be generated through the use of Keith Crabtree Field by HYBS for the season is approximately \$580, not including usage for lights. This year, the proposed improvements are \$4,000 and exceed the revenue the City would have received without the fee waiver.