

City of Hughson In Jurisdiction Business License Checklist

Appropriate Zoning / Building Requirements Met

Before beginning the business license process, make sure the type of business you are applying for is compatible with the existing zoning for your proposed site. Provide the Assessor's Parcel Number or street address of the property to the Planning Department to check the zoning before starting the process. In addition, an initial building inspection may be required for your site.

Contact the City's Building/Planning Department for clarification/information. (209) 883-4054

Fictitious Business Name Statement

Who needs a fictitious business name statement?

- Individuals with a business name which does not include the surname of the individual or a name that suggests the existence of an additional owner. - Partnerships, or other associations of persons with a name that does not include the surname of each general partner or a name that suggests existence of an additional owner, such as "Company" or "Associates", and for limited partnership, any name other than the name as on file with the Secretary of State. - Corporations with a name not stated in its articles of incorporation.

Contact the Stanislaus County Clerk Recorder for more information. (209) 525-5250 www.stancounty.com

Federal Employer ID Number (if applicable)

Internal Revenue Service
1700 Standiford Avenue
Modesto, Ca
209-900-6760 or 1-800-829-1040

Alcoholic Beverage License (if applicable)

Department of Alcoholic Beverage Control
31 E Channel Street – Room 168
Stockton, Ca
209-948-7739

Seller's Permit (if applicable)

All businesses selling tangible personal property, at wholesale or retail in the city must contact the State Board of Equalization at 800-400-7115 or www.cdtfa.ca.gov. If you are moving a business from another area, or are opening a branch establishment in Hughson, please be advised that a separate certificate must be issued for posting at the Hughson location.

Health Permit (if applicable)

Approval by the [Stanislaus County Health Department](#) is required for any business involved in the handling of food, or for any business that has a pool, spa or jacuzzi for public use.

County Health Department
3800 Cornucopia Way Ste C
Modesto, Ca
209-525-6700

Fire Inspection (if applicable)

A fire inspection may be required for your site. Inspections with Stanislaus Consolidated Fire will be requested by the City.

***Required with all new business license applications and/or renewals:**

Supplemental Form for Stormwater Discharge Compliance Senate Bill No. 205



**City of Hughson
Business License Application**

7018 Pine St. P.O. Box 9, Hughson Ca 95326
Phone: (209) 883-4054 Fax: (209) 883-2638
Email: aplascencia@hughson.org

PLEASE PRINT THE FOLLOWING INFORMATION

Business Name: _____ Business Phone: _____

Business Address: _____ City/State/Zip: _____ Business Fax: _____

(List address where each individual consents to receive service of process per AB2184, Sec. 16000.1(a)(2) and 16100.1(a)(2))

Billing Address(If different from business address): _____ City/State/Zip: _____

Business Email Address: _____

Owner Status: () Sole Proprietorship () Partnership () Corporation () Limited Liability Company

Type of Business: () Retail () Service () Wholesale () Construction () Manufacturing () Non-profit () Food Service

Fully describe the business activity: _____

No. of Full-Time Employees: _____

Will you be using or storing flammable or hazardous material? Yes / No _____

State Board of Equalization Resale Permit #: _____

Contractor License & Type: _____ Other License #(s) & Type: _____

NOT PUBLIC INFORMATION

OWNER(S) OR OFFICER(S) INFORMATION

NOT PUBLIC INFORMATION

Name & Title: _____

Name & Title: _____

Phone Number: (____) _____

Phone Number: (____) _____

Email: _____

Email: _____

SS #/DL # or Other ID: _____

SS#/DL # or Other ID: _____

Federal Employer ID #: _____ - _____

Federal Employer ID #: _____ - _____

State Employer ID #: _____

State Employer ID #: _____

Is your business located within your home? Yes / No If yes, attach Home Occupation Permit Application (Additional Fee Will Apply)

Name of Property Owner: _____

Address: _____

Phone Number: _____

City/State/Zip: _____

Property Owner Signature: _____

**Please attach a copy of the lease agreement*

I have read and understand the provisions of the City of Hughson's Municipal Code Section 5.04.010 - 5.04.200. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature _____ Print Name & Title _____ Date _____

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Planning/Building Department Approved: _____ Date: _____

Fire Inspection Approved: _____ Date: _____

County Health Department Certificate Attached? Yes / No

Other Permits Required? Yes / N

Checklist attached? Yes / No

If yes, what type? _____

BL#: _____

Energov INV- _____

Amount Paid: _____ Date: _____

Check / Cash

Check #: _____



CITY OF HUGHSON BUSINESS LICENSE

Supplemental Form for Stormwater Discharge Compliance Senate Bill No. 205

Compliance with SB 205 does not affect all businesses. Only those businesses with primary Standard Industrial Classification (SIC) codes that are identified by the State Water Board as requiring enrollment in the Industrial General Permit (IGP) are affected. The Form below will guide you and the City in determining if your business requires enrollment in the IGP.

Completion and submission of this form is required with business license renewals and new business license applications.

1	List the physical address for entity or location conducting business. A separate SB205 compliance form is required for each business and location.	
2	For business locations outside of the city limits of Hughson, provide location where business is <u>physically based</u> .	
3	Provide the primary Standard Industrial Classification (SIC) code for the business type at this location. Look up code(s) at the website below and write the code(s) in the box to the right: https://www.osha.gov/data/sic-search To find the code, search by keyword(s). Example: "metal recycling" OR request the SIC code from your insurance broker.	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 10px;"/> <hr style="border: 0; border-top: 1px solid black;"/>
4	Do any of the primary SIC codes from question #3 above match any of the regulated SIC codes listed on the Water Board "Attachment A" attached?	Circle One YES NO
5	If you answered NO to question #4, complete and sign the next page and return this form with your business license application/renewal. Nothing more for compliance with SB 205 is required of the business at this time.	
6	If you answered YES to question #4 above, has the business already obtained an Industrial NPDES Permit?	Circle One YES NO
7	If you answered YES to question #6 above, provide the requested information regarding the existing Industrial NPDES Permit in the box to the right. Complete, sign the next page, and return this form along with a copy of the approved permit with your business license application/renewal. Providing the required documentation ensures that your business is in compliance with SB 205.	WDID # _____ WDID Application # _____ NEC ID # _____ NONA ID # _____
8	<p>If you answered NO in question #6 above, you need to enroll under the Stormwater Industrial General Permit (IGP). Once you have received an approved permit you MUST provide the City with a copy of the approved permit and permit number(s) as described in question #7.</p> <p>Fill out, sign, and return this SB 205 Compliance Form with your business license application/renewal now to indicate you are working towards getting the approved permit. Start the process of obtaining the Industrial General Permit by contacting the State or Regional Water Board at the information listed on the next page. The City will issue a 3-month provisional business license while you obtain the IGP and report the permit number(s) to the City.</p>	

Declaration

I declare under penalty of perjury under the laws of California that the above information is true and correct to the best of my knowledge.

Print Name: _____ Signature: _____

Title: _____ Date: _____

Business Name: _____

Business License No. (if applicable) : _____

Phone Number: _____ Email: _____

For guidance on how to apply for coverage under the Stormwater Industrial General Permit, contact the State Water Board or local Regional Board.

State Water Board Contact:

Website: www.waterboards.ca.gov

Email: stormwater@waterboards.ca.gov

Phone: 1-866-563-3107

Region 5 Central Valley Regional Water Board – Sacramento Office Contact:

Website: www.waterboards.ca.gov/centralvalley/

Email: jenna.yang@waterboards.ca.gov

Phone: 1-866-563-3107

FOR OFFICE USE ONLY

Received By: _____

Verified By: _____

Date Received: _____

Date Verified: _____

Issued BL No. _____

Provisional License Exp Date: _____
If applicable

Permit Not Applicable

Valid WDID

Valid WDID Application

Valid NEC ID

Valid NONA ID

ATTACHMENT A

FACILITIES COVERED BY NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) GENERAL PERMIT FOR STORM WATER DISCHARGES ASSOCIATED WITH INDUSTRIAL ACTIVITIES (GENERAL PERMIT)

1. Facilities Subject To Storm Water Effluent Limitations Guidelines, New Source Performance Standards, or Toxic Pollutant Effluent Standards Found in 40 Code of Federal Regulations, Chapter I, Subchapter N (Subchapter N):

Cement Manufacturing (40 C.F.R. Part 411); Feedlots (40 C.F.R. Part 412); Fertilizer Manufacturing (40 C.F.R. Part 418); Petroleum Refining (40 C.F.R. Part 419), Phosphate Manufacturing (40 C.F.R. Part 422), Steam Electric (40 C.F.R. Part 423), Coal Mining (40 C.F.R. Part 434), Mineral Mining and Processing (40 C.F.R. Part 436), Ore Mining and Dressing (40 C.F.R. Part 440), Asphalt Emulsion (40 C.F.R. Part 443), Landfills (40 C.F.R. Part 445), and Airport Deicing (40 C.F.R. Part 449).
2. Manufacturing Facilities:

Facilities with Standard Industrial Classifications (SICs) 20XX through 39XX, 4221 through 4225. (This category combines categories 2 and 10 of the previous general permit.)
3. Oil and Gas/Mining Facilities:

Facilities classified as SICs 10XX through 14XX, including active or inactive mining operations (except for areas of coal mining operations no longer meeting the definition of a reclamation area under 40 Code of Federal Regulations. 434.11(1) because the performance bond issued to the facility by the appropriate Surface Mining Control and Reclamation Acts authority has been released, or except for areas of non-coal mining operations which have been released from applicable State or Federal reclamation requirements after December 17, 1990) and oil and gas exploration, production, processing, or treatment operations, or transmission facilities that discharge storm water contaminated by contact with or that has come into contact with any overburden, raw material, intermediate products, finished products, by-products, or waste products located on the site of such operations. Inactive mining operations are mining sites that are not being actively mined, but which have an identifiable owner/operator. Inactive mining sites do not include sites where mining claims are being maintained prior to disturbances associated with the extraction, beneficiation, or processing of mined material; or sites where minimal activities are undertaken for the sole purpose of maintaining a mining claim.
4. Hazardous Waste Treatment, Storage, or Disposal Facilities:

Hazardous waste treatment, storage, or disposal facilities, including any facility operating under interim status or a general permit under Subtitle C of the Federal Resource, Conservation, and Recovery Act.
5. Landfills, Land Application Sites, and Open Dumps:

Landfills, land application sites, and open dumps that receive or have received industrial waste from any facility within any other category of this Attachment; including facilities subject to regulation under Subtitle D of the Federal Resource, Conservation, and Recovery Act, and facilities that have accepted wastes from construction activities (construction activities include any clearing, grading, or excavation that results in disturbance).
6. Recycling Facilities:

Facilities involved in the recycling of materials, including metal scrapyards, battery reclaimers, salvage yards, and automobile junkyards, including but limited to those classified as Standard Industrial Classification 5015 and 5093.
7. Steam Electric Power Generating Facilities:

Any facility that generates steam for electric power through the combustion of coal, oil, wood, etc.
8. Transportation Facilities:

Facilities with SICs 40XX through 45XX (except 4221-25) and 5171 with vehicle maintenance shops, equipment cleaning operations, or airport deicing operations. Only those portions of the facility involved in vehicle maintenance (including vehicle rehabilitation, mechanical repairs, painting, fueling, and lubrication) or other operations identified under this Permit as associated with industrial activity.
9. Sewage or Wastewater Treatment Works:

Facilities used in the storage, treatment, recycling, and reclamation of municipal or domestic sewage, including land dedicated to the disposal of sewage sludge, that are located within the confines of the facility, with a design flow of one million gallons per day or more, or required to have an approved pretreatment program under 40 Code of Federal Regulations part 403. Not included are farm lands, domestic gardens, or lands used for sludge management where sludge is beneficially reused and are not physically located in the confines of the facility, or areas that are in compliance with Section 405 of the Clean Water Act.