



CITY OF HUGHSON  
**CITY COUNCIL MEETING**  
CITY HALL COUNCIL CHAMBERS  
(VIA VIDEOCONFERENCE)  
7018 Pine Street, Hughson, CA

**AGENDA**  
**MONDAY, AUGUST 10, 2020 – 7:00 P.M.**

**SPECIAL NOTICE**  
**Coronavirus COVID-19**

MEMBERS OF THE PUBLIC MAY REMOTELY OBSERVE THE MEETING AND/OR ADDRESS THE CITY COUNCIL VIA WEBEX VIDEOCONFERENCE. THIS MEETING WILL NOT INCLUDE IN PERSON PUBLIC ATTENDANCE.

This meeting will be held in accordance with the Governor's Stay at Home Executive Order N-33-20 and will not include in person public attendance. Members of the public may observe the meeting and provide comments to the Council as described below.

**How to observe the Meeting:**

- You can observe the meeting via WebEx, by accessing this link:

<https://cityofhughson.my.webex.com/cityofhughson.my/j.php?MTID=ma054ba74ce09eadc1803933f4479b6a9>

- Join by phone by calling: 1-408-418-9388  
Meeting #/Access Code: 126 695 7084  
Password: 3mpB9ghpU2a (36729447 from phones and video systems)
- In addition, recorded City Council meetings are posted on the City's website the first business day following the meeting. Recorded videos can be accessed with the following link: <http://hughson.org/our-government/city-council/#council-agenda>

**How to submit Public Comment:**

- Call Deputy City Clerk Ashton Gose at 209-883-4054 by 4:30 PM on August 10, 2020
- Email will be available prior to, and during the meeting to provide public comment for the Public Comment Period, or for a specific agenda item. Please email [agose@hughson.org](mailto:agose@hughson.org)
- The WebEx Chat Feature will be available during the meeting to provide public comment for the Public Comment Period, or for a specific agenda item.

**CALL TO ORDER:** Mayor Jeramy Young

**ROLL CALL:** Mayor Jeramy Young  
Mayor Pro Tem George Carr  
Councilmember Ramon Bawan  
Councilmember Harold Hill  
Councilmember Michael Buck

**FLAG SALUTE:** Mayor Jeramy Young

**INVOCATION:** Hughson Ministerial Association

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**1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):**

Members of the audience may address the City Council on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the City Council cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

**2. PRESENTATIONS:**

2.1: Recognition of Larry Seymour, Hughson Police Services Chief of Police.

**3. CONSENT CALENDAR:**

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council unless otherwise requested by an individual Councilmember for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.

3.1: Approve the Minutes of the Regular Meeting of July 27, 2020.

3.2: Approve the Warrants Register.

3.3: Approve the Conversion of One of the Horseshoe Pits at Fontana Ranch Park into a Bocce Ball Court and Approve the Cost of \$383 in Labor and Materials to Complete the Work.

3.4: Approve the Purchase of a Complete Mobile Council Chamber Audio/Visual

System from EKC Enterprises, Inc. for a Total of \$45,420.44.

**3.5:** Appoint Amy Hamill to the Parks, Recreation and Entertainment Commission.

**3.6:** Review and Approve the City of Hughson Treasurer’s Quarterly Investment Portfolio Report for June 2020.

**4. UNFINISHED BUSINESS:**

**4.1:** Adopt Resolution No. 2020-49, Approving and Authorizing the City Manager to Execute the Project Finance Agreement Amendment No. 5 for the Waste Water Treatment Plant Upgrade and Expansion Project with the California State Water Resources Control Board, State Revolving Fund Project No. C-06-5139-110, Agreement No. 08-838-550.

**5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.**

**6. NEW BUSINESS: NONE.**

**7. CORRESPONDENCE: NONE.**

**8. COMMENTS:**

**8.1:** Staff Reports and Comments: (Information Only – No Action)

**City Manager:**

**Deputy City Clerk:**

**Community Development Director:**

**Police Services:**

**City Attorney:**

**8.2:** Council Comments: (Information Only – No Action)

**8.3:** Mayor’s Comments: (Information Only – No Action)

**9. CLOSED SESSION TO DISCUSS THE FOLLOWING: NONE.**

**ADJOURNMENT:**

**WAIVER WARNING**

If you challenge a decision/direction of the City Council in court, you may be limited to raising only those issues you or someone else raised at a public hearing(s) described in this Agenda, or in written correspondence delivered to the City of Hughson at or prior to, the public hearing(s).

**UPCOMING EVENTS:**

<b>August 11</b>	▪ Parks, Recreation and Entertainment Commission Meeting, City Hall Chambers, 6:00 PM <b>Tentative</b>
<b>August 18</b>	▪ Planning Commission Meeting, City Hall Chambers, 6:00 PM
<b>August 24</b>	▪ City Council Meeting, City Hall Chambers, 7:00 PM
<b>September 8</b>	▪ Parks, Recreation and Entertainment Commission Meeting, City Hall Chambers, 6:00 PM <b>Tentative</b>
<b>September 14</b>	▪ City Council Meeting, City Hall Chambers, 7:00 PM
<b>September 15</b>	▪ Planning Commission Meeting, City Hall Chambers, 6:00 PM <b>Tentative</b>
<b>September 28</b>	▪ City Council Meeting, City Hall Chambers, 7:00 PM

**AFFIDAVIT OF POSTING**

**DATE:** August 7, 2020 **TIME:** 4:30 PM

**NAME:** Ashton Gose **TITLE:** Deputy City Clerk

**AMERICANS WITH DISABILITIES ACT/CALIFORNIA BROWN ACT  
NOTIFICATION FOR THE CITY OF HUGHSON**

This Agenda shall be made available upon request in alternative formats to persons with a disability as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132) and the Ralph M. Brown Act (California Government Code Section 54954.2).

**Disabled or Special needs Accommodation:** In compliance with the Americans with Disabilities Act, persons requesting a disability related modification or accommodation in order to participate in the meeting and/or if you need assistance to attend or participate in a City Council meeting, please contact the City Clerk's office at (209) 883-4054. Notification at least 48-hours prior to the meeting will assist the City Clerk in assuring that reasonable accommodations are made to provide accessibility to the meeting.

**Notice Regarding Non-English Speakers:**

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Hughson City Council shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

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**General Information:** The Hughson City Council meets in the Council Chambers on the second and fourth Mondays of each month at 7:00 p.m., unless otherwise noticed.

**Council Agendas:** The City Council agenda is now available for public review at the City's website at [www.hughson.org](http://www.hughson.org) and City Clerk's Office, 7018 Pine Street, Hughson, California on the Friday, prior to the scheduled meeting. Copies and/or subscriptions can be purchased for a nominal fee through the City Clerk's Office.

**Questions:** Contact the City Clerk at (209) 883-4054



## **CITY COUNCIL AGENDA ITEM NO. 3.1 SECTION 3: CONSENT CALENDAR**

**Meeting Date:** August 10, 2020  
**Subject:** Approval of the City Council Minutes  
**Presented By:** Ashton Gose, Deputy City Clerk  
**Approved By:** Merry Mayhew, City Manager

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### **Staff Recommendation:**

Approve the Minutes of the Regular Meeting of July 27, 2020.

### **Background and Overview:**

The draft minutes of the July 27, 2020 meeting are prepared for the Council's review.



CITY OF HUGHSON  
**CITY COUNCIL MEETING**  
CITY HALL COUNCIL CHAMBERS  
7018 Pine Street, Hughson, CA

**MINUTES**  
**MONDAY, JULY 27, 2020 – 7:00 P.M.**

**SPECIAL NOTICE**  
**Coronavirus COVID-19**

THIS MEETING WAS HELD REMOTELY WITHOUT IN PERSON PUBLIC ATTENDANCE IN ACCORDANCE WITH THE GOVERNOR’S STAY AT HOME EXECUTIVE ORDER N-33-20.

**CALL TO ORDER:** Mayor Jeramy Young

**ROLL CALL:**

Present: Mayor Jeramy Young  
Mayor Pro Tem George Carr (via videoconference)  
Councilmember Harold Hill (via videoconference)  
Councilmember Ramon Bawanan (via videoconference)  
Councilmember Michael Buck (via videoconference)

Staff Present: Merry Mayhew, City Manager  
Daniel Schroeder, City Attorney  
Larry Seymour, Chief of Police  
Ashton Gose, Deputy City Clerk  
Lea Simvoulakis, Community Development Director (via videoconference)  
Lisa Whiteside, Finance Manager (via videoconference)

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1. **PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):**

**NONE.**

2. **PRESENTATIONS:** **NONE.**

### **3. CONSENT CALENDAR:**

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council unless otherwise requested by an individual Councilmember for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.

- 3.1: Approve the Minutes of the Regular Meeting of July 13, 2020.
- 3.2: Approve the Warrants Register.
- 3.4: Approve Designating Mayor Jeramy Young as the Voting Delegate and City Manager Merry Mayhew as the Voting Delegate Alternate for the League of California Cities Annual Conference on October 7-9, 2020.
- 3.5: Adopt Resolution No. 2020-42, Approving the 2020-2021 Subrecipient Agreement for Community Development Block Grant (CDBG) Entitlement Funds with Stanislaus County.
- 3.6: Adopt Resolution No. 2020-43, Accepting the Well 7 Replacement Project Phase II and Authorizing the City Clerk to File a Notice of Completion.

**Councilmember Bawanan requested that agenda item numbers 3.3 and 3.7 be pulled from the Consent Calendar for special consideration.**

**YOUNG/BAWANAN 5-0-0-0 motion passes to approve the Consent Calendar excluding agenda item number 3.3 and 3.7**

- 3.3: Adopt Resolution No. 2020-41, Approving the Amended Fee Schedule and Updated Rules, Regulations and Fees for the United Samaritans Foundation Community Center, Located at 2413 3<sup>rd</sup> Street, Hughson.

**Councilmember Bawanan requested an amendment be made to item number 3.3 changing the alcoholic beverage curfew time to be at least thirty minutes prior to the end time of an event.**

**BUCK/BAWANAN 5-0-0-0 motion passes to adopt Resolution No. 2020-41, Approving the Amended Fee Schedule and Updated Rules, Regulations and Fees for the United Samaritans Foundation Community Center, Located at 2413 3<sup>rd</sup> Street, Hughson as amended.**

- 3.7: Adopt Resolution No. 2020-44, Approving the Professional Services Agreement with Provost & Prichard Consulting Group for Contracted Engineering Design Services for 1,2,3-Trichloropropane Treatment.

**Councilmember Bawanan requested an amendment be made to item number 3.7 changing the City of Hughson Organization Chart to include Merry Mayhew as the City Manager.**

**YOUNG/CARR 5-0-0-0 motion passes to adopt Resolution No. 2020-44, Approving the Professional Services Agreement with Provost & Prichard Consulting Group for Contracted Engineering Design Services for 1,2,3-Trichloropropane Treatment as amended.**

**4. UNFINISHED BUSINESS:**

- 4.1:** Adopt Resolution No. 2020-45, Authorizing the City Manager to Execute the Installment Sale Agreement Amendment No. 2 for Well No. 7 Well Replacement and Arsenic Treatment with the California State Water Resources Control Board Under the Drinking Water State Revolving Fund Project No. 5010008-011C Agreement No. D16-02057.

**City Manager Mayhew presented the staff report on this item.**

**HILL/BUCK 5-0-0-0 motion passes to adopt Resolution No. 2020-45, Authorizing the City Manager to Execute the Installment Sale Agreement Amendment No. 2 for Well No. 7 Well Replacement and Arsenic Treatment with the California State Water Resources Control Board Under the Drinking Water State Revolving Fund Project No. 5010008-011C Agreement No. D16-02057.**

**5. PUBLIC HEARING TO CONSIDER THE FOLLOWING:**

- 5.1:** **A.** Adopt Resolution No. 2020-46, Confirming Diagrams, Assessments and Reports and Levying Assessments for Fiscal Year 2020-2021 for All Landscape and Lighting Districts and Benefit Assessment Districts within the City of Hughson.

**Director Simvoulakis presented the staff report on this item.**

**Mayor Young opened the public hearing at 7:40 PM. There was no public comment. Mayor Young closed the public hearing at 7:41 PM.**

**BUCK/HILL 5-0-0-0 motion passes to adopt Resolution No. 2020-46, Confirming Diagrams, Assessments and Reports and Levying Assessments for Fiscal Year 2020-2021 for All Landscape and Lighting Districts and Benefit Assessment Districts within the City of Hughson.**

- B.** Adopt Resolution No. 2020-47, Confirming Diagrams, Assessments and Reports and Levying Assessments for Fiscal Year 2020-2021, for the Community Facilities District within the City of Hughson.

**Director Simvoulakis presented the staff report on this item.**

**Mayor Young opened the public hearing at 7:47 PM. There was no public comment. Mayor Young closed the public hearing at 7:47 PM.**

**CARR/YOUNG 5-0-0-0 motion passes to adopt Resolution No. 2020-47, Confirming Diagrams, Assessments and Reports and Levying Assessments for Fiscal Year 2020-2021, for the Community Facilities District within the City of Hughson.**

**6. NEW BUSINESS:**

- 6.1:** Adopt Resolution No. 2020-48, Approving and Authorizing the City Manager to Execute the County of Stanislaus CARES Act Coronavirus Relief Fund Subrecipient Agreement and Future Amendments up to the Amount of the County's Original Allocation, and Approving the City of Hughson's Spending Plan.

**City Manager Mayhew presented the staff reports on this item.**

**Mayor Young opened public comment at 8:04 PM. There was no public comment. Mayor Young closed public comment at 8:04 PM.**

**CARR/HILL 5-0-0-0 motion passes to adopt Resolution No. 2020-48, Approving and Authorizing the City Manager to Execute the County of Stanislaus CARES Act Coronavirus Relief Fund Subrecipient Agreement and Future Amendments up to the Amount of the County's Original Allocation, and Approving the City of Hughson's Spending Plan.**

**7. CORRESPONDENCE: NONE.**

**8. COMMENTS:**

- 8.1:** Staff Reports and Comments: (Information Only – No Action)

**Deputy City Clerk:**

Deputy City Clerk Gose reminded the City Council that the Candidate Nomination Period for the November 2020 Election closes on August 7, 2020 at 5:00 PM. She also provided a reminder that the Parks, Recreation and Entertainment Commission application period ends Friday, July 31, 2020 at 5:00 PM.

**Community Development Director:**

Director Simvoulakis provided a code enforcement update. She provided clarification on the proposed Parkwood Development approval process. She informed the City Council that the Conditional Use Permit for Callahan's Brewing was approved at the July 21, 2020 Planning Commission meeting. She also provided an update regarding sidewalk cafes within the City of Hughson.

**Police Services:**

Chief Seymour provided the City Council with the latest Crime Statistic Report.

**8.2:** Council Comments: (Information Only – No Action)

**Councilmember Bawanan attended the Planning Commission meeting on July 21, 2020. He thanked staff and police services for continued service.**

**Mayor Pro Tem Carr attended Chief of Police Larry Seymour’s Retirement Party.**

**Mayor Young attended a StanCOG Executive Committee meeting.**

**9. CLOSED SESSION TO DISCUSS THE FOLLOWING: NONE.**

**ADJOURNMENT:**

**YOUNG/HILL 5-0-0-0 motion passes to adjourn the regular meeting of July 27, 2020, at 8:31 P.M.**

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**JERAMY YOUNG, Mayor**

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**ASHTON GOSE, Deputy City Clerk**



## **CITY COUNCIL AGENDA ITEM NO. 3.2**

### **SECTION 3: CONSENT CALENDAR**

**Meeting Date:** August 10, 2020  
**Subject:** Approval of Warrants Register  
**Enclosure:** Warrants Register  
**Presented By:** Lisa Whiteside, Finance Manager  
**Approved By:** Merry Mayhew, City Manager

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#### **Staff Recommendation:**

Approve the Warrants Register as presented.

#### **Background and Overview:**

The warrants register presented to the City Council is a listing of all expenditures paid from July 22, 2020 through August 6, 2020.

#### **Fiscal Impact:**

There are reductions in various funds for payment of expenses.



Hughson

# Check Report

By Check Number

Date Range: 07/22/2020 - 08/06/2020

*lw*

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
01464 <a href="#">INVO003969</a>	Dinella Hutsell Invoice	07/22/2020	07/22/2020 City Employee Masks	Regular	0.00 0.00	150.00 150.00	53116
00019 <a href="#">55906395</a>	ACCOMTEMP Invoice	06/08/2020	07/30/2020 Finance Extra Help	Regular	0.00 0.00	872.00 872.00	53117
00032 <a href="#">544551</a>	AFLAC Invoice	07/01/2020	07/30/2020 AFLAC- July	Regular	0.00 0.00	632.38 632.38	53118
00104 <a href="#">216905</a>	AYERA TECHNOLOGIES INC. Invoice	07/01/2020	07/30/2020 Blanket PO	Regular	0.00 0.00	84.00 84.00	53119
00116 <a href="#">10010</a> <a href="#">10020</a>	BARTLE WELLS ASSOCIATES, Invoice Invoice	04/30/2020 05/29/2020	07/30/2020 Professional Services Professional Services	Regular	0.00 0.00	13,420.00 2,935.00 10,485.00	53120
00191 <a href="#">38752</a>	CABRAL MOTORS Invoice	06/24/2020	07/30/2020 2019 GEM E VEHICLES	Regular	0.00 0.00	55,311.72 55,311.72	53121
00255 <a href="#">4154</a> <a href="#">4155</a> <a href="#">4156</a> <a href="#">4157</a> <a href="#">4158</a> <a href="#">4159</a> <a href="#">4160</a>	CENTRAL CALIFORNIA GENERA Invoice Invoice Invoice Invoice Invoice Invoice Invoice	06/30/2020 06/30/2020 06/30/2020 06/30/2020 06/30/2020 06/30/2020 07/22/2020	07/30/2020 Generator Maintenance service Generator Maintenance service Generator Maintenance service Generator Maintenance service Generator Maintenance service Generator Maintenance service Generator Maintenance service	Regular	0.00 0.00 0.00 0.00 0.00 0.00 0.00	4,932.83 429.25 1,131.44 361.32 686.96 515.15 588.52 1,220.19	53122
00284 <a href="#">0054047071020</a>	CHARTER COMMUNICATION Invoice	07/10/2020	07/30/2020 IP ADDRESS- 1ST	Regular	0.00 0.00	179.34 179.34	53123
00288 <a href="#">321450</a> <a href="#">321756</a>	CHOICE LIGHTING SUPPLY Invoice Invoice	07/01/2020 07/16/2020	07/30/2020 BLANKET P.O. CHOICE LIGHTING BLANKET P.O. CHOICE LIGHTING	Regular	0.00 0.00	1,872.28 425.89 1,446.39	53124
00310 <a href="#">26196360</a>	CLARK'S PEST CONTROL Invoice	07/03/2020	07/30/2020 PEST CONTROL	Regular	0.00 0.00	65.00 65.00	53125
01538 <a href="#">5405907-070187</a>	Colonial Life Invoice	07/18/2020	07/30/2020 Colonial Life	Regular	0.00 0.00	446.48 446.48	53126
00364 <a href="#">RMA 2021-0018</a>	CSJVRMA Invoice	07/02/2020	07/30/2020 20/21 1st Qtr Deposits	Regular	0.00 0.00	110,255.00 110,255.00	53127
01262 <a href="#">11540</a>	CUSTOM LOCKSMITH AND ALARM, INC. Invoice	07/10/2020	07/30/2020 Rekey lock at City Hall	Regular	0.00 0.00	77.50 77.50	53128
00463 <a href="#">24097145</a>	EXPRESS PERSONNEL SERVICE Invoice	06/30/2020	07/30/2020 Extra Help- PW	Regular	0.00 0.00	790.40 790.40	53129
00513 <a href="#">MS45719</a>	GARTON TRACTOR Invoice	06/22/2020	07/30/2020 WWTP Vandalism	Regular	0.00 0.00	9,363.24 9,363.24	53130
01539 <a href="#">INVO003989</a>	Gateway Pacific Contractors, Inc. Invoice	07/28/2020	07/30/2020 Water Construction Deposit Refund	Regular	0.00 0.00	636.46 636.46	53131
00528	GILTON SOLID WASTE MANAGE		07/30/2020	Regular	0.00	42,072.34	53132

Check Report

Date Range: 07/22/2020 - 08/06/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">INV0003982</a>	Invoice	06/30/2020	GARBAGE SERVICE- June	0.00	42,072.34	
00594	HINDERLITER, dELLAMAS &	07/30/2020	Regular	0.00	760.61	53133
<a href="#">SIN001570</a>	Invoice	06/25/2020	Contract Services- Sales Tax 4th Qtr	0.00	760.61	
00614	HUGHSON FARM SUPPLY	07/30/2020	Regular	0.00	1,125.87	53134
<a href="#">S108043-01</a>	Invoice	06/25/2020	edger and blower (sam)	0.00	1,125.87	
00682	KAISER FOUNDATION HEALTH	07/30/2020	Regular	0.00	39,019.39	53135
<a href="#">INV0003983</a>	Invoice	04/01/2020	MEDICAL SERVICES- APRIL	0.00	6,858.14	
<a href="#">INV0003984</a>	Invoice	05/01/2020	MEDICAL SERVICES- MAY	0.00	7,305.18	
<a href="#">INV0003985</a>	Invoice	06/01/2020	MEDICAL SERVICES- JUNE	0.00	7,305.18	
<a href="#">INV0003986</a>	Invoice	07/01/2020	MEDICAL SERVICES- JULY	0.00	8,230.05	
<a href="#">INV0003987</a>	Invoice	08/01/2020	MEDICAL SERVICES- AUGUST	0.00	3,676.07	
<a href="#">INV0003988</a>	Invoice	09/01/2020	MEDICAL SERVICES- SEPT	0.00	5,644.77	
01459	Merry Mayhew	07/30/2020	Regular	0.00	222.97	53136
<a href="#">INV0003990</a>	Invoice	07/28/2020	Vimeo Upgrade (to upload City Council vi	0.00	222.97	
00822	NESTLE WATERS	07/30/2020	Regular	0.00	36.82	53137
<a href="#">10G0025664277</a>	Invoice	07/08/2020	Blanket PO	0.00	36.82	
01435	North Valley Labor Compliance Services	07/30/2020	Regular	0.00	600.00	53138
<a href="#">004600</a>	Invoice	06/30/2020	Phase II, Tank Construction	0.00	600.00	
00837	NORTHSTAR CHEMICAL	07/30/2020	Regular	0.00	3,329.01	53139
<a href="#">171297</a>	Invoice	06/18/2020	Chemicals	0.00	1,485.67	
<a href="#">174286</a>	Invoice	07/24/2020	Blanket PO	0.00	247.61	
<a href="#">174287</a>	Invoice	07/24/2020	Blanket PO	0.00	1,595.73	
00884	PITNEY BOWES	07/30/2020	Regular	0.00	556.88	53140
<a href="#">15030661</a>	Invoice	07/13/2020	POSTAGE	0.00	556.88	
00889	PLATT	07/30/2020	Regular	0.00	1,756.17	53141
<a href="#">0G08579</a>	Invoice	03/27/2020	Electrical wire for street lights	0.00	222.11	
<a href="#">0G30640</a>	Invoice	04/02/2020	Tool Combo Kit	0.00	1,103.62	
<a href="#">INV0003966</a>	Invoice	03/27/2020	Cordless drill set streets department	0.00	430.44	
00931	RAY A. MORGAN COMPANY	07/30/2020	Regular	0.00	623.72	53142
<a href="#">27308512</a>	Invoice	06/25/2020	LEASE	0.00	623.72	
01493	Salonen Electrical Inc dba Technical Electrical	07/30/2020	Regular	0.00	360.00	53143
<a href="#">2286</a>	Invoice	07/12/2020	service	0.00	360.00	
00983	SAUNDERS A/C & HEATING	07/30/2020	Regular	0.00	189.01	53144
<a href="#">8532</a>	Invoice	07/15/2020	Fan Motor Repair	0.00	189.01	
01093	SYNAGRO WEST, LLC	07/30/2020	Regular	0.00	3,662.25	53145
<a href="#">15019</a>	Invoice	06/30/2020	sludge wasting	0.00	3,662.25	
01149	TURLOCK IRRIGATION DIST.	07/30/2020	Regular	0.00	33,614.18	53146
<a href="#">INV0003991</a>	Invoice	07/15/2020	ELECTRIC	0.00	33,614.18	
01162	UNITED WAY OF STANISLAUS	07/30/2020	Regular	0.00	350.00	53147
<a href="#">INV0003540</a>	Invoice	04/01/2020	United Way Contribution-EE	0.00	50.00	
<a href="#">INV0003591</a>	Invoice	04/16/2020	United Way Contribution-EE	0.00	50.00	
<a href="#">INV0003639</a>	Invoice	05/01/2020	United Way Contribution-EE	0.00	50.00	
<a href="#">INV0003717</a>	Invoice	05/15/2020	United Way Contribution-EE	0.00	50.00	
<a href="#">INV0003774</a>	Invoice	05/29/2020	United Way Contribution-EE	0.00	50.00	
<a href="#">INV0003819</a>	Invoice	06/15/2020	United Way Contribution-EE	0.00	50.00	
<a href="#">INV0003878</a>	Invoice	06/30/2020	United Way Contribution-EE	0.00	50.00	
00543	W.W. GRAINGER, INC.	07/30/2020	Regular	0.00	2,582.18	53148
<a href="#">9571000497</a>	Invoice	06/24/2020	Backfill tamper and Air hose reel	0.00	2,582.18	

Check Report

Date Range: 07/22/2020 - 08/06/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01206	WARDEN'S OFFICE	07/30/2020	Regular	0.00	272.89	53149
<a href="#">2032763-0</a>	Invoice	07/09/2020	MISC OFFICE SUPPLIES	0.00	72.05	
<a href="#">20333544-0</a>	Invoice	07/21/2020	MISC OFFICE SUPPLIES	0.00	11.43	
<a href="#">2033368-0</a>	Invoice	07/17/2020	MISC OFFICE SUPPLIES	0.00	38.14	
<a href="#">2033407-0</a>	Invoice	07/22/2020	MISC OFFICE SUPPLIES	0.00	55.40	
<a href="#">2033445-0</a>	Invoice	07/20/2020	MISC OFFICE SUPPLIES	0.00	22.62	
<a href="#">2033469-0</a>	Invoice	07/20/2020	MISC OFFICE SUPPLIES	0.00	73.25	
01565	Wards Promotional	07/30/2020	Regular	0.00	433.54	53150
<a href="#">48058</a>	Invoice	07/23/2020	COVID-19 Signage (City Hall Entrance)	0.00	433.54	
00094	AT&T MOBILITY	08/06/2020	Regular	0.00	211.35	53151
<a href="#">287249079959X0</a>	Invoice	07/19/2020	PHONES	0.00	211.35	
01384	BACKFLOW APPARATUS & VALVE CO.	08/06/2020	Regular	0.00	480.58	53152
<a href="#">960640</a>	Invoice	07/24/2020	parts	0.00	480.58	
00114	BARCO PRODUCTS	08/06/2020	Regular	0.00	9,938.46	53153
<a href="#">#SORCO59204</a>	Invoice	06/30/2020	Garbaage containers and Benches	0.00	5,889.74	
<a href="#">SORCO59204</a>	Invoice	06/30/2020	Garbage containers and benches	0.00	4,048.72	
00186	CA-NV SECTION AWWA	08/06/2020	Regular	0.00	960.00	53154
<a href="#">INVO004053</a>	Invoice	07/24/2020	CEU training and test	0.00	960.00	
00255	CENTRAL CALIFORNIA GENERA	08/06/2020	Regular	0.00	427.78	53155
<a href="#">4223</a>	Invoice	07/24/2020	site work	0.00	427.78	
00332	CONDOR EARTH TECHNOLOGIES	08/06/2020	Regular	0.00	3,817.75	53156
<a href="#">82269 CORRECT</a>	Invoice	04/30/2020	PROFESSIONAL SERVICES FOR WWTP	0.00	3,817.75	
00406	Department of Conservation	08/06/2020	Regular	0.00	328.61	53157
<a href="#">INVO004046</a>	Invoice	03/31/2020	SMIP FEES 3rd Qtr	0.00	142.54	
<a href="#">INVO004047</a>	Invoice	06/30/2020	SMIP FEES 4th Qtr	0.00	186.07	
01340	DIVISION OF THE STATE ARCHITECT	08/06/2020	Regular	0.00	8.40	53158
<a href="#">INVO004044</a>	Invoice	06/30/2020	Disability Access & Education Fee 3rdQ	0.00	8.40	
00463	EXPRESS PERSONNEL SERVICE	08/06/2020	Regular	0.00	1,383.20	53159
<a href="#">24149936</a>	Invoice	07/15/2020	Extra Help- PW	0.00	632.32	
<a href="#">24166418</a>	Invoice	08/04/2020	Extra Help- PW	0.00	750.88	
00464	EZ NETWORK SOLUTIONS	08/06/2020	Regular	0.00	4,127.05	53160
<a href="#">38535</a>	Invoice	07/30/2020	IT SERVICES	0.00	497.90	
<a href="#">TS38617</a>	Invoice	08/01/2020	IT SERVICES	0.00	3,629.15	
00546	GRANITE TELECOMMUNICATION	08/06/2020	Regular	0.00	1,406.72	53161
<a href="#">493849295</a>	Invoice	08/04/2020	PHONES	0.00	1,406.72	
00611	Mid Valley Publications	08/06/2020	Regular	0.00	322.65	53162
<a href="#">114312</a>	Invoice	07/22/2020	LEGAL NOTICE #7713	0.00	155.35	
<a href="#">114314</a>	Invoice	07/22/2020	LEGAL NOTICE- WELL 7 REPLACEMENT	0.00	71.70	
<a href="#">114315</a>	Invoice	07/22/2020	LEGAL NOTICE- NOTICE OF VACANCY	0.00	95.60	
00775	MISSION UNIFORM SERVICE	08/06/2020	Regular	0.00	492.44	53163
<a href="#">512702320</a>	Invoice	06/17/2020	Uniform service	0.00	59.00	
<a href="#">512780770</a>	Invoice	07/06/2020	MISSION LINEN UNIFORM SERVICE	0.00	33.92	
<a href="#">512780772</a>	Invoice	07/06/2020	MISSION LINEN UNIFORM SERVICE	0.00	118.59	
<a href="#">512821755</a>	Invoice	07/13/2020	MISSION LINEN UNIFORM SERVICE	0.00	33.92	
<a href="#">512821756</a>	Invoice	07/13/2020	MISSION LINEN UNIFORM SERVICE	0.00	56.89	
<a href="#">512823842</a>	Invoice	07/07/2020	MISSION LINEN UNIFORM SERVICE	0.00	29.50	
<a href="#">512870745</a>	Invoice	07/20/2020	MISSION LINEN UNIFORM SERVICE	0.00	33.92	
<a href="#">512870747</a>	Invoice	07/20/2020	MISSION LINEN UNIFORM SERVICE	0.00	56.89	
<a href="#">512916164</a>	Invoice	07/27/2020	MISSION LINEN UNIFORM SERVICE	0.00	33.92	
<a href="#">512916165</a>	Invoice	07/27/2020	MISSION LINEN UNIFORM SERVICE	0.00	56.89	

Check Report

Date Range: 07/22/2020 - 08/06/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">CM0000082</a>	Credit Memo	05/18/2020	CREDIT	0.00	-17.50	
<a href="#">OP512046565</a>	Credit Memo	03/16/2020	CREDIT	0.00	-3.50	
00824	NEUMILLER & BEARDSLEE	08/06/2020	Regular	0.00	10,525.36	53164
<a href="#">309711</a>	Invoice	06/30/2020	LEGAL SERVICES	0.00	1,600.00	
<a href="#">310279</a>	Invoice	06/30/2020	LEGAL SERVICES	0.00	8,925.36	
00863	PACIFIC PLAN REVIEW	08/06/2020	Regular	0.00	32,635.15	53165
<a href="#">INVO003981</a>	Invoice	06/30/2020	Contract Services Planning/Building- Rem	0.00	32,635.15	
00879	PG & E	08/06/2020	Regular	0.00	80.80	53166
<a href="#">INVO004028</a>	Invoice	07/24/2020	UTILITIES	0.00	80.80	
00931	RAY A. MORGAN COMPANY	08/06/2020	Regular	0.00	691.00	53167
<a href="#">27498592</a>	Invoice	07/27/2020	LEASE	0.00	691.00	
01493	Salonen Electrical Inc dba Technical Electrical	08/06/2020	Regular	0.00	1,030.00	53168
<a href="#">2296</a>	Invoice	07/24/2020	well 6 rapairs	0.00	1,030.00	
01069	STEELEY, JARED WATER & WA	08/06/2020	Regular	0.00	3,846.00	53169
<a href="#">8296</a>	Invoice	07/31/2020	Blanket PO	0.00	3,846.00	
01115	THE HOME DEPOT CRC	08/06/2020	Regular	0.00	86.24	53170
<a href="#">5203295</a>	Invoice	07/21/2020	BLANKET P.O. HOME DEPOT	0.00	86.24	
01144	TROPHY WORKS	08/06/2020	Regular	0.00	80.91	53171
<a href="#">907060</a>	Invoice	08/03/2020	Retirement Awad Tower	0.00	80.91	
01264	VERIZON WIRELESS	08/06/2020	Regular	0.00	456.12	53172
<a href="#">9859424276</a>	Invoice	07/24/2020	MIFI DEVICES/ CAMERAS	0.00	152.04	
<a href="#">9859424277</a>	Invoice	07/24/2020	MIFI DEVICES/ CAMERAS	0.00	228.06	
<a href="#">9859424278</a>	Invoice	07/24/2020	TABLETS FOR SCADA	0.00	76.02	
01192	VISION SERVICE PLAN	08/06/2020	Regular	0.00	418.92	53173
<a href="#">2020073208686</a>	Credit Memo	07/19/2020	credit	0.00	-41.59	
<a href="#">809979471</a>	Invoice	07/19/2020	MEDICAL INSURANCE WITHHELD- AUGUS	0.00	460.51	
01206	WARDEN'S OFFICE	08/06/2020	Regular	0.00	381.83	53174
<a href="#">2030644-0</a>	Invoice	07/01/2020	2020 ELECTION	0.00	30.16	
<a href="#">2034242-0</a>	Invoice	07/30/2020	MISC OFFICE SUPPLIES	0.00	351.67	
01225	WILLDAN ENGINEERING	08/06/2020	Regular	0.00	8,985.90	53175
<a href="#">332806</a>	Invoice	06/30/2020	ENGINEERING SERVICES	0.00	750.00	
<a href="#">332809</a>	Invoice	06/30/2020	Walker Ln CDBG Sidewalk Project	0.00	75.00	
<a href="#">332820</a>	Invoice	06/30/2020	Walker Ln CDBG Sidewalk Project	0.00	7,215.90	
<a href="#">332821</a>	Invoice	06/30/2020	SANTA FE AVE	0.00	945.00	

Bank Code Payable Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	113	60	0.00	413,779.68
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>113</b>	<b>60</b>	<b>0.00</b>	<b>413,779.68</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	113	60	0.00	413,779.68
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>113</b>	<b>60</b>	<b>0.00</b>	<b>413,779.68</b>

### Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH/CONSOLIDATED CASH	7/2020	330,656.46
999	POOLED CASH/CONSOLIDATED CASH	8/2020	83,123.22
			<b>413,779.68</b>



Hughson

# Refund Check Register

## Refund Check Detail

*lw*

UBPKT01293 - Refunds 01 UBPKT01287 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
10-0370-004	BERTOLOTTI, KATHERINE	7/1/2020	53108	80.00			80.00	Generated From Billing
13-3986-000	Rodriguez, Monica	7/1/2020	53109	127.11			127.11	Generated From Billing
14-2220-002	BARHAM, BRAD AND IRIS	7/1/2020	53110	66.22			66.22	Generated From Billing
14-3420-003	BOTTOM, LAURA & DAVID	7/1/2020	53111	210.33			210.33	Generated From Billing
15-1290-004	Farms, JGF	7/1/2020	53112	204.91			204.91	Generated From Billing
15-1640-006	SMITH, DUSTIN/JENNIFER	7/1/2020	53113	80.00			80.00	Generated From Billing
16-0960-004	Valley, RPM Central	7/1/2020	53114	85.33			85.33	Generated From Billing
16-1530-004	Koffler, Jordan	7/1/2020	53115	106.61			106.61	Generated From Billing
<b>Total Refunds: 8</b>				<b>Total Refunded Amount:</b>	<b>960.51</b>			

### Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	960.51
<b>Revenue Total:</b>	<b>960.51</b>

### General Ledger Distribution

Posting Date: 07/01/2020

Account Number	Account Name	Posting Amount	IFT
<b>Fund: 510 - WATER/SEWER DEPOSIT</b>			
510-10001	CLAIM ON CASH-WATER/SEWER DEPOSIT	-960.51	Yes
510-11040	CUSTOMER CREDITS	960.51	
<b>510 Total:</b>		<b>0.00</b>	
<b>Fund: 999 - POOLED CASH/CONSOLIDATED CASH</b>			
999-10010	CASH IN BANK-MONEY MARKET	-960.51	
999-20000	DUE TO OTHER FUNDS (POOLED CASH)	960.51	Yes
<b>999 Total:</b>		<b>0.00</b>	
<b>Distribution Total:</b>		<b>0.00</b>	



## **CITY COUNCIL AGENDA ITEM NO. 3.3**

### **SECTION 3: CONSENT CALENDAR**

**Meeting Date:** August 10, 2020

**Subject:** Approve the Recommendation from the Parks, Recreation and Entertainment Commission Regarding the Conversion of One of the Horseshoe Pits at Fontana Park into a Bocce Ball Court and Approve the Cost of \$383 in Labor and Materials to Complete the Work

**Presented By:** Lea Simvoulakis, Community Development Director  
Jose Vasquez, Public Works Superintendent

**Approved By:** Merry Mayhew, City Manager

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#### **Staff Recommendation:**

Approve the recommendation from the Parks, Recreation and Entertainment Commission regarding the conversion of one of the horseshoe pits at Fontana Park into a bocce ball court and approve the cost of \$383 in labor and materials to complete the work.

#### **Background and Overview:**

At the March 10, 2020 Parks, Recreation and Entertainment Commission meeting, Mr. Chuck Adams presented a plan to the Commission to convert one of the horseshoe pits at Fontana Park into a bocce ball court. Mr. Adams presented the Commission with a site plan and specs for the work required to make the change. Staff told Mr. Adams that they would investigate the labor and materials costs associated with making the requested change.

Shortly after the March meeting, the City closed its doors to the public due to the COVID-19 pandemic. The April, May, and June Parks, Recreation and Entertainment Commission meetings were canceled as a result of the pandemic. City staff held a July meeting and presented the research completed on the costs associated with converting one horseshoe pit into a new bocce ball court.

#### **Discussion:**

Public Works Superintendent Jose Vasquez compiled the below information:

#### **Required Labor:**

1. Remove horseshoe pits
2. Level and compact Bocce ball court area
3. Install pressure treated 2"x6" boards

It is anticipated that the three above steps would take two employees five hours to complete the work at a total cost of \$280.

**Required Materials:**

1. Four 2"x6"x 14" pressure treated boards
  - a. Approximately \$22 each for a total of \$88 taxes included
2. 16 wood stakes
  - a. Approximately \$15 taxes included

The total materials cost is \$103. The total labor and materials cost to complete the work would be \$383.

***Parks, Recreation and Entertainment Commission Recommendation***

Per the Hughson Municipal Code Chapter 2.14, the Parks, Recreation and Entertainment Commission "shall advise the City Council regarding policies for the acquisition, development, maintenance and improvement of park facility." City staff brought the request to turn one horseshoe pit into a bocce ball court to the Commission for consideration during the July 14, 2020 regular meeting.

The Commission was supportive of the change in use. The Public Works Superintendent stated that the horseshoe pit wasn't used often and a change of use could serve more members of the public. According to Mr. Adams' presentation, there would be a group of about 10 -15 people that would regularly use the bocce ball court. As such, the Commission was willing to recommend approval of the conversion to the Council. The Commission also was willing to recommend that the \$383 in labor and material costs be taken out of the Park Development Impact Fee fund. If approved by Council, the work would occur some time in August or September.

**Fiscal Impact:**

The estimated project cost is \$383 in labor and materials. Should the Council approve this change in park use, the funds for labor and materials will come from the Park Development Impact fee reserve. There is approximately \$500,000 in this account, and \$50,000 has been reserved for the Sports Complex parking lot.



## **CITY COUNCIL AGENDA ITEM NO. 3.4**

### **SECTION 3: CONSENT CALENDAR**

**Meeting Date:** August 10, 2020  
**Subject:** Approval to Purchase a Complete Mobile Council Chamber Audio/Visual System from EKC Enterprises, Inc. for a Total of \$45,420.44  
**Enclosure:** EKC Enterprises, Inc. Cost Estimate  
**Presented By:** Ashton Gose, Management Analyst  
**Approved By:** Merry Mayhew, City Manager

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#### **Staff Recommendation:**

Approve the purchase of a complete mobile council chamber audio/visual system from EKC Enterprises, Inc. for a total of \$45,420.44.

#### **Background and Overview:**

Due to the current COVID-19 pandemic, all City Council and City Commission meetings have been closed to in person public attendance. The Hughson City Council Chambers do not provide adequate space for proper social distancing during these meetings. City staff would like to implement the use of a larger facility, to accommodate the necessary social distancing requirements, and allow the Hughson community to participate in these meetings in person.

The purchase of mobile audio/visual equipment will allow City staff the ability to conduct meetings in a larger facility, such as the Hughson Senior Community Center. This equipment will provide the capacity to record and project the meetings as usual and will provide a live-stream option, for members of the community not present.

The Hughson Municipal Code (HMC) clearly defines procedures for informal bidding, including purchasing between \$15,000 and \$50,000 as referenced in HMC section 3.24.080. The purchasing officer shall solicit bids by written request to prospective vendors and award the bid to the bidder who best meets the City's needs. However, the purchasing officer must first obtain the consent of the City Council before awarding any contract or purchase.

On June 22, 2020, City staff sent a request for bids (estimates) to six local audio and visual companies. From the six requests for bids sent, two responses were received from EKC Enterprises, Inc. and Quality Sound. EKC Enterprises, Inc.

provided the lowest bid at a price of \$45,420,44, which includes installation and staff training.

After reviewing the two bids received, City staff have determined that the bid received from EKC Enterprises, Inc. best meets the City's needs, including timing and cost. Delivery and assembly should commence approximately three weeks after EKC Enterprises, Inc. receives the approved purchase order from the City. In addition, for the past several years, the City has utilized audio/visual services from EKC, Enterprises Inc. at the Mayor's State of the City Address, and City staff is familiar with the proposed equipment, similar to the equipment used at the State of the City Address.

**Fiscal Impact:**

This purchase was referenced on Resolution No. 2020-48, "Attachment C, CARES Act Spending Plan", which was approved by the City Council on July 27, 2020.

Stanislaus County will be allocating a total of \$156,286 to the City of Hughson from the Coronavirus Relief Fund (CRF). This allocation must be expended by December 30, 2020, and will be used to reimburse any payments made from the Fiscal Year 2020-2021 Budget, associated with this purchase.



**EKC Enterprises, Inc.**  
 4658 E. Weathermaker Ave.  
 Fresno, CA 93703  
 (559) 438-0330

# Estimate

BILL TO:
CITY OF HUGHSON 7018 PINE STREET PO BOX 9 HUGHSON, CA 95326

QUOTE DATE	ESTIMATE NO	SITE
7/6/2020	1641.1	

## Mobile Boardroom System

### Scope of Work:

- Provide complete mobile boardroom solution
- Assemble rack and deliver to site
- Provide up to (1) hour of training on site

Item Number	Quantity	Description	Unit Price	Total
NON-INV PARTS	1	GatorCases GRR-10PL-US 10U Rolling Molded Rack Case w/Power	386.25	386.25
NON-INV PARTS	1	Strong SR-DRAWER-2U 2U Rack Mount Drawer	86.25	86.25
NON-INV PARTS	2	Shure SCM820-DAN 8 Channel Digital Automatic Mixer, Block Connectors, Dante Digital Audio	2,100.00	4,200.00
NON-INV PARTS	3	Shure ULXD4Q=-J50A Quad Digital Wireless Receiver with internal power supply, 1/2 Wave Antenna and Rack Mounting Hardware - J50A	4,975.00	14,925.00
NON-INV PARTS	1	Shure UA845UWB Five-way active antenna and power distribution system for QLX-D, ULX, ULX-D, SLX, and BLX (BLX4R only) receivers. Switchable frequency ranges: 174-216 MHz, 470-960 MHz, 1240- 1260 MHz, 1492-1525 MHz, 1785-1805 MHz	811.25	811.25
NON-INV PARTS	10	Shure ULXD8=-J50A Wireless gooseneck microphone base for ULXD and QLXD. Includes AA Alkaline Batteries - J50A	425.00	4,250.00
NON-INV PARTS	10	Shure MX415RLPDF/C 15" Shock-Mounted Gooseneck, Red LED Ring on top, Less Preamp, Dual Flexible, Cardioid	193.75	1,937.50
NON-INV PARTS	10	Shure SB900A Shure Lithium-Ion Rechargeable Battery	93.75	937.50
NON-INV PARTS	1	Shure SBC800-US 8-Bay Shure Battery Charger	437.50	437.50



**EKC Enterprises, Inc.**  
 4658 E. Weathermaker Ave.  
 Fresno, CA 93703  
 (559) 438-0330

# Estimate

BILL TO:
CITY OF HUGHSON 7018 PINE STREET PO BOX 9 HUGHSON, CA 95326

QUOTE DATE	ESTIMATE NO	SITE
7/6/2020	1641.1	

Item Number	Quantity	Description	Unit Price	Total
NON-INV PARTS	1	Shure SBC200-US Dual Docking Charger with PS45US Power Supply	218.75	218.75
NON-INV PARTS	1	Shure ULXD2/SM58--J50A Handheld Transmitter with SM58 Microphone - J50A	468.75	468.75
NON-INV PARTS	1	Shure WA371 Mic Clip for all Handheld Transmitters	6.25	6.25
NON-INV PARTS	1	Auray MS-5230F Tripod Microphone Stand with Fixed Boom	26.50	26.50
NON-INV PARTS	1	COVID QT-0097913 Custom 1U Rack Plate w/(2) Antenna, (1) Network, (1) Aux, (2) XLR & Power Passthrough	91.50	91.50
NON-INV PARTS	1	Extron SMP 352 3G-SDI - 400 GB SSD 60-1634-12 Dual Recording H.264 Streaming Media Processor	7,493.75	7,493.75
NON-INV PARTS	1	PTZ Optics PT12X-SDI-GY-G2 12x Optical Zoom SDI PTZ Camera Gen 2 - Gray, 1080P	1,536.00	1,536.00
NON-INV PARTS	1	Slik Pro 700 DX Tripod 615-315 Camera Tripod	154.00	154.00
NON-INV PARTS	1	PTZ Optics HDSDI-25 HD-SDI BNC Male to Male Plenum Cable (White, 25')	70.00	70.00
NON-INV PARTS	2	QSC KW122 12" two-way, 1000W, 75° axisymmetric, active loudspeaker for main or monitor.	1,031.25	2,062.50
NON-INV PARTS	1	On-Stage SSP7950 Aluminum Speaker Stand Pack w/Bag	156.25	156.25
NON-INV PARTS	2	QSC KW122 COVER Soft, padded cover made with heavy-duty Nylon/Cordura material for KW122.	75.00	150.00
NON-INV PARTS	2	Binary B6-XLR-3FM-25FT	22.25	44.50



**EKC Enterprises, Inc.**  
 4658 E. Weathermaker Ave.  
 Fresno, CA 93703  
 (559) 438-0330

# Estimate

BILL TO:
CITY OF HUGHSON 7018 PINE STREET PO BOX 9 HUGHSON, CA 95326

QUOTE DATE	ESTIMATE NO	SITE
7/6/2020	1641.1	

Item Number	Quantity	Description	Unit Price	Total
		25ft XLR Female to Male Cable with Gold Plated Contacts		
INSTALLATION	1	INSTALLATION	1000.00	1,000.00*
INSTALLATION	1	TRAINING (up to 1 hour)	380.00	380.00*
SHIPPING	1	SHIPPING/FREIGHT	405.00	405.00*

\* means item is non-taxable

ITEM TOTAL	42,235.00
TAX	3,185.44
<b>TOTAL AMOUNT</b>	<b>45,420.44</b>



## **CITY COUNCIL AGENDA ITEM NO. 3.5**

### **SECTION 3: CONSENT CALENDAR**

**Meeting Date:** August 10, 2020  
**Subject:** Consideration to Appoint Amy Hamill to the Parks, Recreation and Entertainment Commission  
**Enclosures:** Application for the Parks, Recreation and Entertainment Commission: Amy Hamill  
**Presented By:** Ashton Gose, Deputy City Clerk  
**Approved By:** Merry Mayhew, City Manager

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#### **Staff Recommendation:**

Appoint Amy Hamill to the Parks, Recreation and Entertainment Commission.

#### **Background and Overview:**

The Hughson Parks, Recreation and Entertainment Commission provides recommendations to the City Council regarding policies for acquisition, development, maintenance, and improvement of park facilities. The Commission is also responsible for formulating and recommending appropriate fee schedules, policies, rules and regulations for park sites and other recreation facilities.

The Commission consists of five members appointed by the Mayor, with a majority of the City Council, to alternating two-year terms. Currently, there is one (1) vacancy on the Commission, for a term set to expire on December 31, 2021. The application period for this vacancy was advertised starting July 1, 2020, with a deadline of 5:00 PM on July 30, 2020.

On July 30, 2020 staff received an application from Amy Hamill for the Commission vacancy, no other application has been received to date. City staff conferred with Mayor Jeramy Young regarding the recommendation to appoint this applicant. Mayor Young agreed with the recommendation and asked staff to present the item to the City Council for a majority vote.

At this time, the City Council has the opportunity to discuss this application, ask the applicant questions if necessary, and ultimately appoint the applicant with a majority vote. To do so, the item would need to be pulled from the Consent Calendar by a member of the City Council.

**Fiscal Impact:**

There is no fiscal impact associated with this item.



CITY OF HUGHSON
APPLICATION FOR PARKS, RECREATION AND ENTERTAINMENT COMMISSION

NAME: Amy Hamill

HOME ADDRESS: Hughson

HOW LONG HAVE YOU RESIDED AT THE ABOVE ADDRESS? 3 years on Aug. 1st

PHONE NUMBERS: HOME: BUSINESS/CELL:

DO YOU LIVE WITHIN CITY LIMITS? YES [X] NO

ARE YOU RELATED TO CURRENT CITY EMPLOYEES? YES NO [X]

IF YES, PLEASE LIST EMPLOYEE'S NAME AND RELATIONSHIP: N/A

OCCUPATION: Substitute Teacher

BUSINESS ADDRESS: N/A

EDUCATION (HIGHEST SCHOOL YEAR, DEGREES, ETC.): B.A., currently in Teacher credential program

EMPLOYMENT HIGHLIGHTS (Please submit resume): included.

PRIOR PUBLIC SERVICE (IF ANY): N/A

PRESENT AND PAST COMMUNITY ACTIVITIES (PLEASE DO NOT LIST PARTISAN POLITICAL ACTIVITIES): Swim coach for Ceres Dolphins & Modesto Stanislaus Aquatics. Field Sup & Pool Manager for Stan. County P&L

WHAT DO YOU BELIEVE ARE THE MOST IMPORTANT ISSUES FACING HUGHSON TODAY (Relative to the position being sought)? Community involvement. Since I am relatively new to Hughson I have not felt the sense of community. City event involving local service clubs & high school groups to help bring our citizens together with opportunities to mingle would bring pride to our city.

SIGNATURE: Amy Hamill DATE: 7/23/2020

Deliver or mail to: City Clerk, City Hall  
7018 Pine Street/ P.O. Box 9  
Hughson, CA. 95326

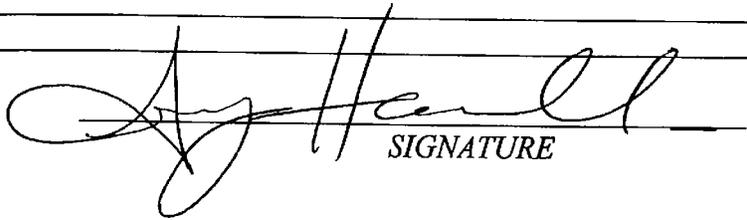
**DEADLINE FOR FILING - MUST BE RECEIVED AT CITY HALL BY: THURSDAY, JULY 30, 2020 BY 5:00 P.M.**

**CANDIDATE'S STATEMENT**

*As a candidate for the PARKS, RECREATION AND ENTERTAINMENT COMMISSION of the City of Hughson, I submit the following statement on why I am interested in serving as a City Commissioner:*

My name is Amy Hamill and I'm interested in bringing many fresh ideas to our city. I've lived in both Leres and Merced and was involved in community classes in both cities. I hope to bring similar things to Hughson. I've taken Park & Rec classes at both Modesto JC and Fresno City Colleges. I was involved in leadership in high school and oversaw school site after school programs. I would be a great addition to the commission.

DATE 7/30/20

  
SIGNATURE

AMY HAMILL

OBJECTIVE

To obtain a position that will enable me to use my strong organizational skills, educational background and ability to work well with others in a people-oriented organization where I can maximize my customer-service experience in a challenging environment to achieve the corporate goals.

EDUCATION AND TRAINING:

College:           Current: Brandman University,  
Teacher Credential Program

Fresno Pacific University,  
Liberal Arts, B.A. Complete July 2013

Modesto Junior College, 435 College Avenue,  
Modesto, CA. 95354 (209) 575-6251

Relevant Courses Taken: Computers/Keyboarding & Careers, Public Speaking, Parks & Recreation.

PREVIOUS WORK EXPERIENCE:

**Administrative Assistant,**

Ceres Unified School District (After School Education & Safety Program),  
2503 Lawrence Street, Ceres, CA 95307 (209) 556-1500

Supervisor: Dallas Plaa, Coordinator

AMY HAMILL

Dates Employed 07/2017- Present

- Oversee the after-school programs at five school sites. (53 employees)
- Track budget/spending for five school sites and office.
- Screen, interview and hire new employees weekly
- Develop procedures to improve daily program operation.
- Plan/organize events at sites to encourage attendance.
- Coordinate activities with various departments and community groups

**Swim/ Water Polo Coach,**

Merced Union High School District (Golden Valley High School) 2010-2016

Modesto-Stanislaus Aquatics 2007-2010

Ceres Unified School District (Central Valley High School) – 2007-2009

Ceres Dolphins Swim Team 2006 Season

Duties:

- Lead swimmers through skill mastery and swim practices
- Regularly checked equipment for necessary repair or replacement.
- Notify swimmers of any potential risk factors and protect them from potential dangers.
- Ensure fair practice and swim meet experiences.
- Know and understand emergency procedures.
- Set up swim meets and work with parents committee in securing volunteers to run meets.
- Supervise entire swim meet, including warm-ups, practice dives, events, etc, ensuring the safety of the swimmers.
- Responsible for ensuring that there are sufficient supplies and equipment to conduct swim meets.

AMY HAMILL

- Make sure all equipment used during practice and/or swim meets are stored properly following the events.
- Assist in planning and supervising workouts for the water polo team.
- Promotes the water polo team program.
- Communicate as necessary with parents and other coaches regarding assignments, water polo player's progress, and upcoming events.
- Provide instruction as needed to water polo players in all facets of water polo such as ball handling, shots, strategy, defense, etc.
- Attended water polo tournaments as scheduled.

**Stanislaus County Police Activities League (P.A.L.) (Non Profit Organization),**

1325 Beverly Drive, Modesto, CA. 95351 (209) 529-9121

Supervisor: Alfredo Guerra

Job Title: Field Supervisor (Amy Kline)

Dates Employed 04/2009 – 07/2010

Duties:

- Supervised staff at three different sites
- Trained new hires to recognize program rules and regulations,
- Handled all staffing issues (time off approvals, Time sheets including disciplinary action write-ups and fire)
- Organized weekly informal training meetings with staff,
- Participated and reported at weekly executive meetings,
- Budget for Police Activities League of Stanislaus County(staffing, equip. office supplies),
- Developed and compiled yearly inventory reports to program coordinator,
- Purchased monthly equipment with full financial responsibility,
- Developed monthly activity reports for various county agencies,

AMY HAMILL

- Represented SCPAL at job fairs to recruit new staff,
- Planned and organized Grand/ Special Events ( Christmas show, Field Trips),
- Reported daily activities to Executive Director in site visit data forms.

### **Classified Substitute**

Ceres Unified School District, 2503 Lawrence Street, Ceres, CA. 95307 (209) 556-1500

Supervisor: Angel Moreno

Dates Employed 09/2005- 04/2009

#### **Duties:**

- I have worked in the elementary, junior high, and high school libraries. (CUSD)
  - \* Virginia Parks Elementary (K-6) for six months,
  - \* Whitmore Charter School (K-8) for 3 months
  - \* R. Adkison Elementary (K-6) part-time (Monday, Wednesday, and Friday). For the 2008-2009 school year.
    - \* Provided instruction in the location and use of available library/technology resources
    - \* Assists students in learning appropriate search techniques, from locating books to using an electronic database
    - \* Processed new library materials by property-stamping and entering into automated circulation system
    - \* Used computerized circulation system to circulate, inventory, and manage all library resources
    - \* Distributed computer-generated overdue notices/bills bi-weekly
- Worked in with the physical education teachers as their aide many different times during the school year some stretches being as long as 6 months. I was heavily involved in organizing games and keeping the students actively participating in physical activities. (CUSD)
- I have also worked in the office: answering phones, filing, registration, and data entry. (CUSD)

AMY HAMILL

\* Ceres High School Athletic/Activities Office, Long term on multiple occasions.

**REFERENCES:**

**Michelle Costa-Madrigan**, Learning Director, at Ceres Unified School District.

Phone:

Email: m

**Bill Gossett**, Teacher, Aquatic Director, Varsity Girls Head Coach

Phone

Email: bill.gossett@ceres.k12.ca.us

**Alfredo Guerra**, Executive Director, Stanislaus County Police Activities League

Phone:

Email: alfredo.guerra@stanislauspolice.org



## **CITY COUNCIL AGENDA ITEM NO. 3.6**

### **SECTION 3: CONSENT CALENDAR**

**Meeting Date:** August 10, 2020  
**Subject:** Approval of the Treasurer's Investment Portfolio Report  
**Presented By:** Crystal Aguilar, Treasurer  
**Approved By:** Merry Mayhew, City Manager

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#### **Staff Recommendation:**

Review and approve the City of Hughson Treasurer's Quarterly Investment Portfolio Report for June 2020.

#### **Summary:**

The City Treasurer reviews the City's investment practices and approves the quarterly Portfolio of Investments Report. As of June 2020, the City of Hughson's investment total is \$2,862,548 and has a total cash and investment balance of \$20,835,121. All investment actions executed since the last report have been made in full compliance of the City of Hughson's Investment Policy. The City of Hughson will meet its expenditure obligations for the next six months as required by California Government Code Section 53646 (b) (2) and (3) respectively.

#### **Discussion:**

The Investment Portfolio Report is intended to provide supplementary documentation of the City of Hughson's investment practices. According to the City of Hughson's Investment Policy, the City Treasurer shall submit to the City Council a quarterly investment report containing a complete description of the portfolio, the type of investments, the issuers, maturity dates, par and dollar values, and the current market values of each component of the portfolio. As per the City's Investment Policy, when dealing with investment activities, the City of Hughson's primary objectives, in order of priority, are safety, liquidity, and return on investments.

The City of Hughson has utilized MBS Account Executive, Michael DeGeeter, as a third-party investor. According to Mr. DeGeeter, a 5-year Certificate of Deposit (CD) laddering approach is utilized for the City's investment practices. This approach layers various CDs depending on interest rates and timing, which allows for reduced portfolio rates and a continuous stream of maturity dates. Mr. DeGeeter states that this CD approach has

always spread positively for the City of Hughson and has had the highest yield of any spread thus far.

Attached is the City of Hughson Treasurer's Investment Portfolio Report for June 2020 along with supplementary graphs depicting the percentage of the City's portfolio of investments. City staff submits the following summary of investments:

#### Certificates of Deposits

The reported investments in CDs reflect the City's most current balance statement as of June 2020. The two accounts share a combined balance of \$2,778,332, comprising 97.06% of the City's total portfolio of investments. This compares with the balance in March 2020, three months prior, of \$2,730,586.

#### L.A.I.F. Investments

The reported Local Agency Investment Fund (L.A.I.F.) investments reflect the City's most current balance statement as of June 2020. The two L.A.I.F. accounts share a combined balance of \$84,216, comprising of 2.94% of the City's total portfolio of investments. This compares with the L.A.I.F. accounts balance in March 2020, three months prior, of \$83,794.

#### **Fiscal Impact:**

As of June 2020, the total investments balance for the City of Hughson is \$2,862,548 accounting for 13.74% of the City's total cash and investments. The total cash and investment amount is \$20,835,121. Of the amounts invested, 2.94% is invested in L.A.I.F. investments, and 97.06% is invested in Certificates of Deposit. City staff will continue to monitor and report on the City of Hughson's investment practices.

**City of Hughson  
Portfolio of Investments  
June 2020**

	MONEY MARKET	GENERAL	REDEVELOPMENT**	TOTAL
<b>Bank Statement Totals</b>	\$ 15,012,895.59	\$ 3,120,616.15	\$ -	\$ 18,133,511.74
Adjustment-Direct Deposit Payroll	\$ (576.03)	\$ 185.86	\$ -	\$ -
Outstanding Deposits +	\$ 227,116.90	\$ 326,836.89	\$ -	\$ 553,953.79
Outstanding Checks/transfers -	\$ (12,503.92)	\$ (702,387.94)	\$ -	\$ (714,891.86)
<b>ADJUSTED TOTAL</b>	\$ 15,226,932.54	\$ 2,745,250.96	\$ -	\$ 17,972,573.67
Investments: Various				\$ 1,152,786.28
Multi-Bank WWTP				\$ 1,625,545.70
Investments: L.A.I.F.		\$ 42,174.90	\$ 42,040.75	\$ 84,215.65
<b>General Ledger Adjustments</b>				
Wages Payable				
<b>Total Investments</b>				<b>\$ 2,862,547.63</b>
<b>Total Cash &amp; Investments</b>				<b>\$ 20,835,121.30</b>

All investment actions executed since the last report have been made in full compliance with the Investment Policy. The City of Hughson will meet its expenditure obligations for the next six months as required by California Government Code Section 53646 (b)(2) and (3) respectively.

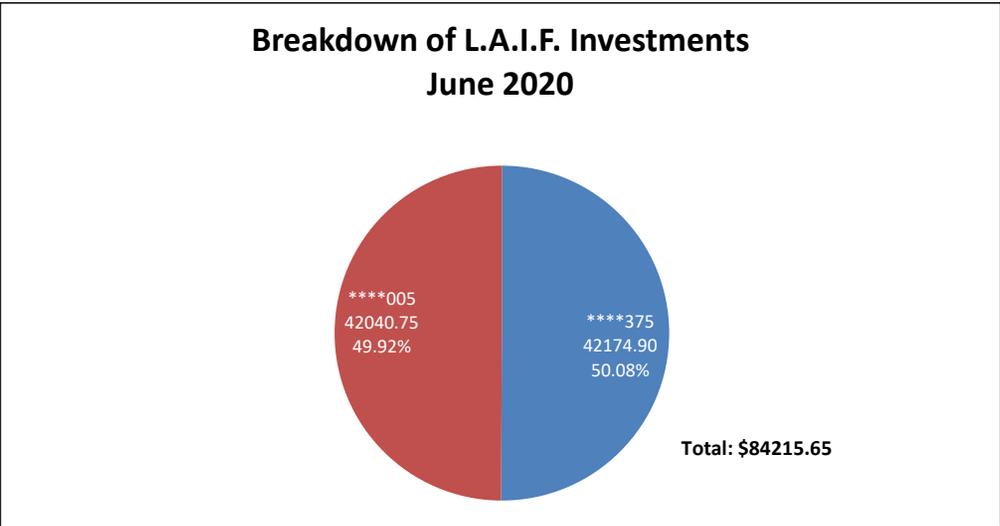
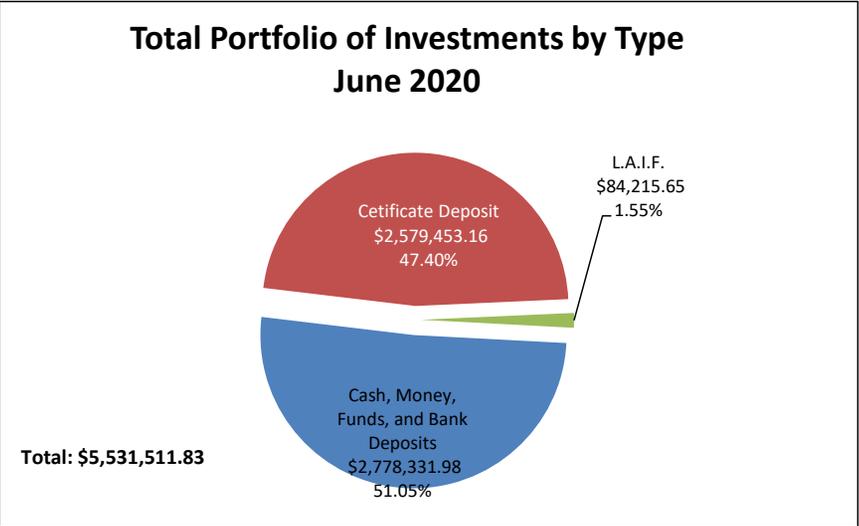
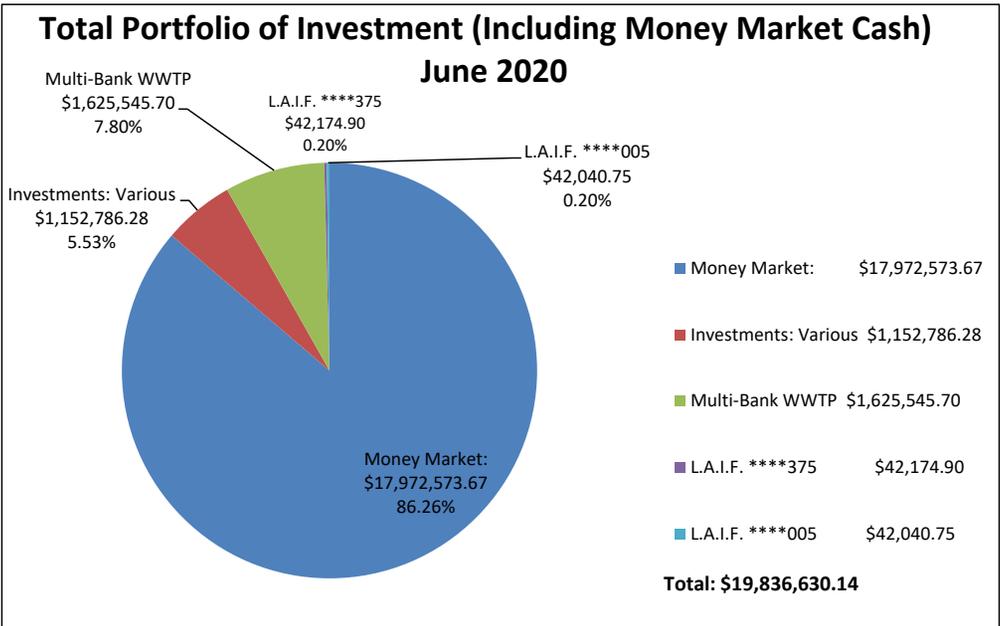
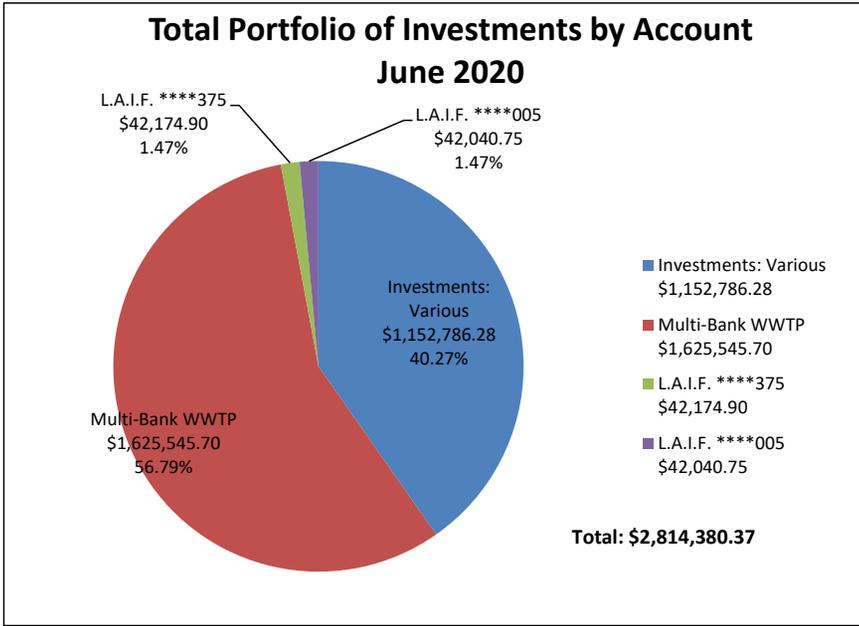
**Breakdown of Investments**

<b>Investments: Various - ***850</b>							
Description	Maturity Dates	Quantity	Opening Balance	Closing Balance	Interest Accrued		% of Portfolio
<b>Cash, Money, Funds, and Bank Deposits:</b>			\$ 1,176.23	\$ 2,276.61	\$ -		0.20%
<b>Total:</b>			\$ 1,155,061.96	\$ 1,152,786.28	\$ -		
Fixed Income (Certificate of Deposits)	Maturity Dates	Quantity	Market Price	Market Value	Interest Accrued	Rate of Return	% of Portfolio
*SALLIE MAE BK SALT LAKE CITY UT	04/15/20-10/20/2020	120,000.00	\$103.0580	\$ 123,669.60	\$ 349.81	1.350%	10.73%
*American Express	04/26/17-04/26/2022	100,000.00	\$103.7730	\$ 103,773.00	\$ 427.40	2.310%	9.00%
*Wells Fargo BK NA Falls SOUTH DAKOTA	09/18/19-12/18/23	68,000.00	\$100.4090	\$ 68,278.12	\$ 44.71	1.990%	5.92%
GOLDMAN SACHS BK USA	01/22/20-07/22/20	78,000.00	\$100.1060	\$ 78,082.68	\$ 700.93	2.040%	6.77%
*Discover BK Greenwood Del CTF	11/21/18-11/22/21	37,000.00	\$104.2960	\$ 38,589.52	\$ 131.78	3.110%	3.35%
*Morgan Stanley BK	10/30/19-10/30/24	130,000.00	\$100.6890	\$ 130,895.70	\$ -	2.180%	11.35%
*Capital One NATL ASSN MCLEAN VA CTF	11/04/15 - 11/04/20	91,000.00	\$100.7500	\$ 91,682.50	\$ 305.54	2.130%	7.95%
*Capital One BK USA NATL ASSN Glen Allen	11/04/15 - 11/04/20	100,000.00	\$100.7500	\$ 100,750.00	\$ 335.75	2.130%	8.74%
*Discover BK Greenwood Del CTF	11/04/15 - 11/04/20	110,000.00	\$100.7320	\$ 110,805.20	\$ 377.92	2.180%	9.61%
*SALLIE MAE BK SALT LAKE CITY	06/12/18 - 06/14/21	27,000.00	\$102.7380	\$ 27,739.26	\$ 37.73	2.920%	2.41%
*Capital One NATL ASSN MCLEAN VA CTF	09/28/16 - 09/28/21	126,000.00	\$101.5890	\$ 128,002.14	\$ 551.64	1.670%	11.10%
*JP Morgan Chase BK NA Columbus Ohio	05/15/20-11/15/2023	65,000.00	\$100.3220	\$ 65,209.30	\$ 81.92	0.990%	5.66%
*TEXAS EXCHANGE BK SSB CROWLEY	03/20/20-03/20/23	27,000.00	\$100.0500	\$ 27,013.50	\$ 7.40	0.990%	2.34%
SALLIE MAE BK SALT LAKE CITY	6/3/2020-12/03/20	55,000.00	\$101.8530	\$ 56,019.15	\$ 34.58	0.830%	4.86%
<b>Total CDs</b>				\$ 1,150,509.67	\$ 3,387.11		99.80%
<b>Total Investments: Various Holdings</b>				\$ 1,152,786.28	\$ 3,352.53		100.00%
<b>Total Portfolio Investment</b>							<b>40.27%</b>

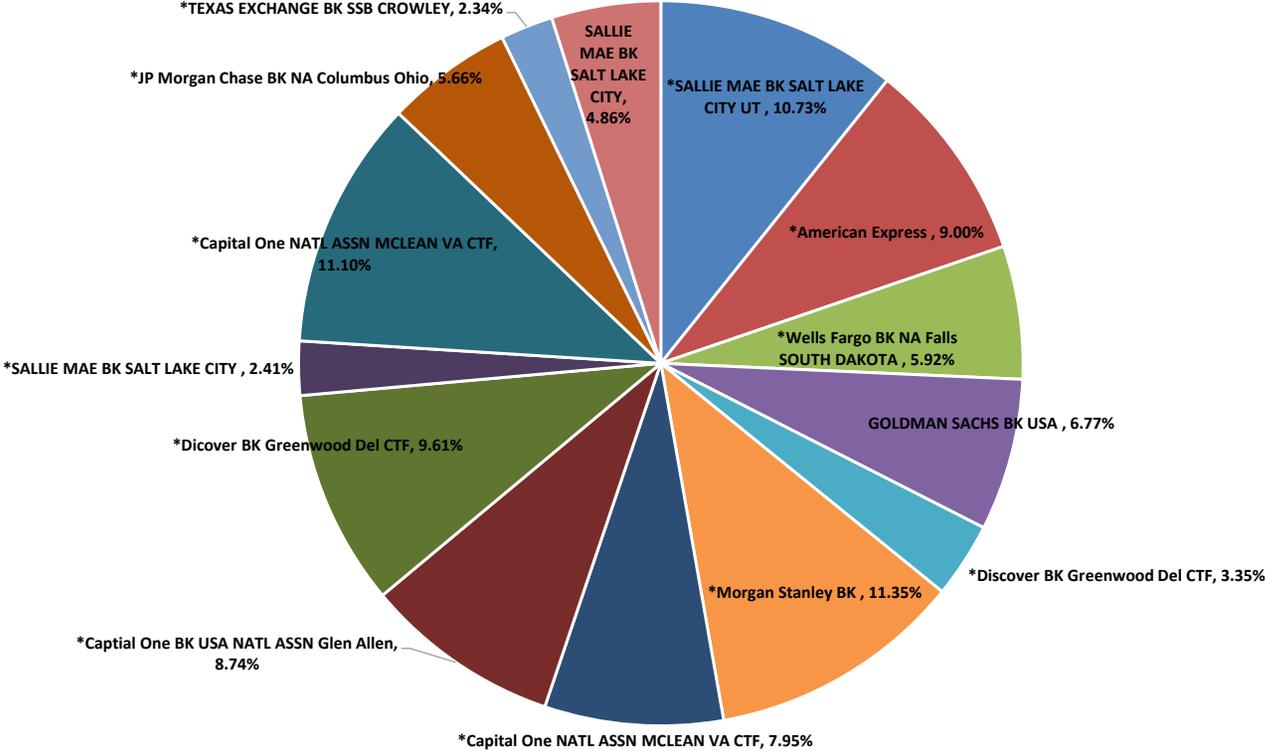
<b>Multi-Bank WWTP - ***934</b>							
Description	Maturity Dates	Quantity	Opening Balance	Closing Balance	Interest Accrued		% of Portfolio
<b>Cash, Money, Funds, and Bank Deposits:</b>			\$792.19	\$ 196,602.21	\$ -		12.09%
<b>Total:</b>			\$1,621,498.80	\$ 1,625,545.70	\$ -		
Fixed Income (Certificate of Deposits)	Maturity Dates	Quantity	Market Price	Market Value	Interest Accrued	Rate of Return	% of Portfolio
MORGAN STANLEY PRIVATE BK	04/25/19-04/25/24	100,000.00	\$108.7750	\$ 108,775.00	\$ 497.26	2.520%	6.69%
STATE BK INDIA NEW YORK	05/30/19-08/29/20	50,000.00	\$100.4630	\$ 50,231.50	\$ 121.03	2.830%	3.09%
STATE BK INDIA NEW YORK	06/10/20-12/10/20	125,000.00	\$101.8540	\$ 127,317.50	\$ 71.92	1.030%	7.83%
USALLIANCE NEW YORK	09/27/18-09/27/21	106,000.00	\$103.6290	\$ 109,846.74	\$ 27.01	2.990%	6.76%
JPMORGAN CHASE BK	05/15/20-11/15/2023	120,000.00	\$100.3220	\$ 120,386.40	\$ 151.23	0.990%	7.41%
Capital One BK USA NATL ASSN Glen Allen	11/04/15 - 11/04/20	211,000.00	\$100.7500	\$ 212,582.50	\$ 708.44	2.130%	13.08%
Morgan Stanley BK N A SALT LAKE CITY	05/03/18-05/03/21	65,000.00	\$102.2970	\$ 66,493.05	\$ 294.37	2.780%	4.09%
Capital One NATL ASSN MCLEAN VA CTF	09/28/16 - 09/28/21	51,000.00	\$101.5890	\$ 51,810.39	\$ 223.28	1.670%	3.19%
FIRST TECHNOLOGY FED MTN VIEW	05/10/18-02/10/22	250,000.00	\$104.5140	\$ 261,285.00	\$ 410.96	2.870%	16.07%
American Express Centurion Bk CTF DEP	04/26/17 - 04/26/22	67,000.00	\$103.7730	\$ 69,527.91	\$ 286.36	2.310%	4.28%
CONGRESSIONAL BK POTOMAC	03/27/20-09/27/20	250,000.00	\$100.2750	\$ 250,687.50	\$ 25.68	1.240%	15.42%
<b>Total CDs</b>				\$ 1,428,943.49	\$ 2,817.54		87.91%
<b>Total Multi-Bank WWTP Holdings</b>				\$ 1,625,545.70	\$ 2,817.54		100.00%
<b>Total Portfolio Investment</b>							<b>56.79%</b>

<b>L.A.I.F. Investments</b>						
Account #	Quarterly Interest		Interest Rate	Total		% of Investment
	Quarter Begin	Principal Earned as of June				
****375	\$ 41,963.70	\$ 211.20	0.168%	\$ 42,174.90		50.08%
****005	\$ 41,830.23	\$ 210.52	0.168%	\$ 42,040.75		49.92%
<b>Total L.A.I.F. Investments Holdings</b>				\$ 84,215.65		100.00%
<b>Total Portfolio Investment</b>						<b>2.94%</b>

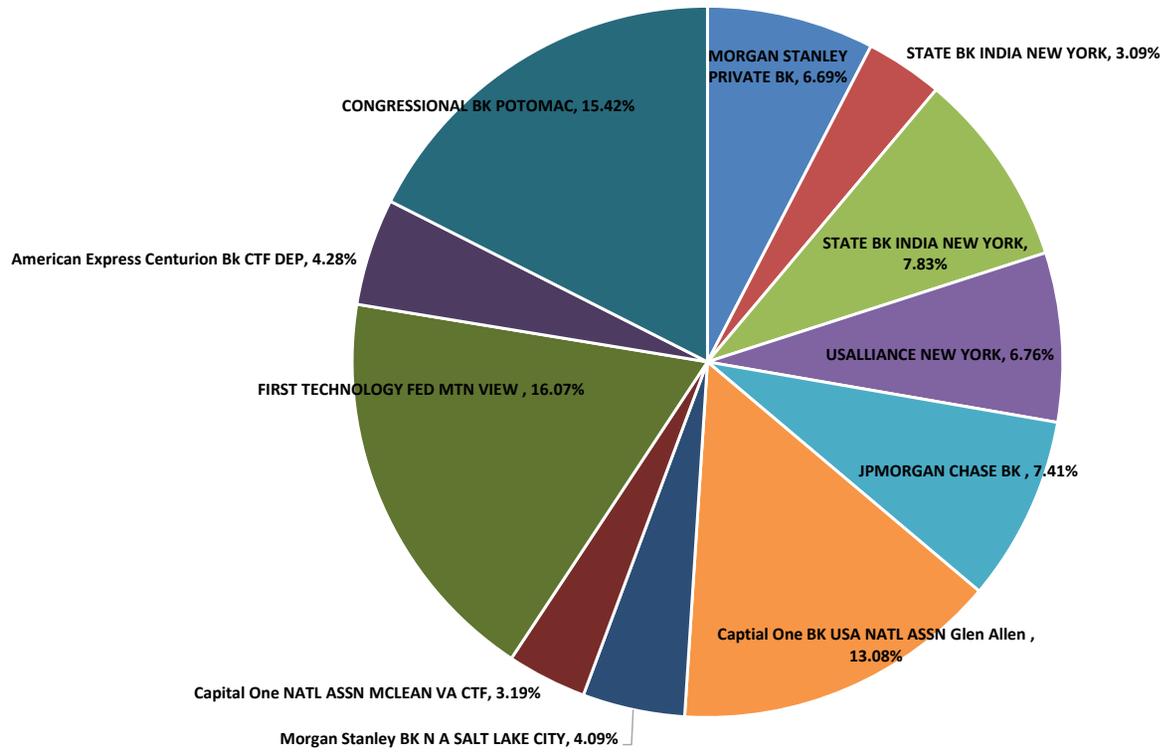
## Charts and Graphs



**Breakdown of Investments: Various - \*\*\* 850 June 2020**



**Breakdown of Multi-Bank WWTP - \*\*\* 934 June 2020**





## **CITY COUNCIL AGENDA ITEM NO. 4.1**

### **SECTION 4: UNFINISHED BUSINESS**

**Meeting Date:** August 10, 2020  
**Subject:** Approval to Adopt Resolution No. 2020-49, Approving and Authorizing the City Manager to Execute the Project Finance Agreement Amendment No. 5, for the Waste Water Treatment Plant Upgrade and Expansion Project with the California State Water Resources Control Board, State Revolving Fund Project No. C-06-5139-110, Agreement No. 08-838-550

**Enclosure:** Project Finance Agreement Amendment No. 5  
**Presented By:** Merry Mayhew, City Manager  
**Approved By:** Merry Mayhew, City Manager

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#### **Staff Recommendation:**

Adopt Resolution No. 2020-49, approving and authorizing the City Manager to execute the Project Finance Agreement Amendment No. 5 for the Waste Water Treatment Plant Upgrade and Expansion Project with the California State Water Resources Control Board, State Revolving Fund Project No. C-06-5139-110, Agreement No. 08-838-550.

#### **Background and Overview:**

At a regularly scheduled meeting on February 11, 2008, the City Council adopted Resolution No. 08-20 approving and authorizing the Director of Public Works to sign and file a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the planning, design, and construction of the Waste Water Treatment Plant (WWTP) Upgrade and Expansion Project. At the time, the City had identified the need to upgrade certain elements of the WWTP which had exceeded their useful life and no longer provided adequate or reliable service. In addition, there was a need to expand certain elements of the WWTP to increase the overall treatment capacity of the plant, in order to allow for the City to add new dwelling units and businesses within the City's sphere of influence and in accordance with the General Plan.

On September 14, 2009, the City Council adopted Resolution No. 09-62 awarding the contract for construction of the WWTP. The project upgraded the existing treatment plant by expanding its capacity to treat 1.9 million gallons per day, increasing efficiency, and addressed the Notice of Violation dated July 29, 2003 from the Central Valley Regional Water Quality Control Board.

On February 27, 2012, the City Council adopted Resolution No. 2012-13 accepting the WWTP Upgrade and Expansion Project and authorized the filing of the Notice of Completion. The total loan amount authorized by the State Revolving Loan Fund Program was \$20,679,758.80. The terms, in the current Project Finance Agreement Amendment No. 4, include a 20-year loan with a grant charge of 1%. The City has made nine (9) annual payments and the current loan balance is \$11,147,044.33.

### **Discussion:**

In October 2018, a large industrial company in the City of Hughson closed its plant unexpectedly resulting in a loss of approximately \$852,600 in revenue to the Sewer Fund. This unexpected plant closure, subsequent loss of \$852,600 loss in revenue, and annual loan payments of \$1,258,138.31 has caused the Sewer Fund to begin operating in the negative.

In August 2019, City staff reached out to the State Water Resources Control Board (SWRCB) and requested a review of the terms of the Project Finance Agreement and asked the State to review a second WWTP loan to see if there was any assistance the State could provide for either or both loans. After extensive review of the Sewer Fund and budget by SWRCB, the City received an approval letter to extend the term of the SWRCB loan from the current 20-year term to a 30-year term, effectively cutting the annual payment by \$667,002, from \$1,258,138.31 to \$591,136.15. Unfortunately, the SWRCB was unable to assist the City with the second WWTP loan which has an annual payment of \$477,732, a current balance of \$3,321,672 and an interest rate of 3.4%.

Due to the unexpected COVID-19 pandemic, the SWRCB Agreement Amendment No. 5 was delayed for months and the City has just received Amendment No. 5. The notification from the State indicates that the funding agreement (with two original signature pages) must be signed and returned no later than 30 days following the date of the transmittal letter. As such, City staff is bringing this Amendment forward to the City Council for formal consideration and approval to meet this deadline. In addition, in 2008, the City Council had approved the Director of Public Works to sign all documents relating to the WWTP Finance Agreement; however, the SWRCB stated that because the City does not currently use this classification, a new resolution is needed to designate the person authorized to sign this Amendment.

There are several outstanding issues related to the Sewer Fund that City staff would like to bring as one staff report; however, it is important, for the fiscal health of the Sewer Fund, that there is no delay with the signing and returning of Amendment No. 5, while waiting for additional information from consultants. Additional information City staff are waiting on include:

- Sewer system flow evaluation and needed infrastructure upgrades;
- Analysis to determine if the City should refinance the second WWTP loan at a lower interest rate or if the Sewer Fund has adequate funds to pay-off the loan that has a current balance of \$3,321,672;

- Updated Sewer Rate Study to ensure the City is meeting the SWRCB funding requirements for the WWTP loan.

City staff will be bringing forward a recommendation to the City Council regarding these items as quickly as possible.

**Fiscal Impact:**

Executing Amendment No. 5 to extend the term of the Agreement an additional ten years will cost the City an additional \$682,115 in grant charges (1% of principal owed) over the life of the loan. However, taking this action and extending the term of the loan reduces the annual loan payment by \$667,002. Lowering the annual debt payment, coupled with Euclid South Development Impact Fees (estimated at \$950,000), and the additional revenue from the 69 homes (estimated at \$78,000), may enable the City to meet the requirements of the SWRCB funding agreement without requiring a sewer fee increase.

The Sewer Fund Fiscal Year 2020-2021 Proposed Budget is estimated to end the year with a deficit of \$370,201. In addition, when the revenue dropped in 2018, City staff reduced the amount that was being transferred annually from the Sewer Fund to the Fixed Asset Replacement Fund by approximately \$165,000. With the annual loan payment reduced by \$667,000, the Sewer Fund deficit anticipated in Fiscal Year 2020-2021 Proposed Budget would be eliminated and the Fixed Asset Replacement Fund would be appropriately funded.

**CITY OF HUGHSON  
CITY COUNCIL  
RESOLUTION NO. 2020-49**

**A RESOLUTION OF CITY COUNCIL OF THE CITY OF HUGHSON APPROVING  
AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE PROJECT  
FINANCE AGREEMENT AMENDMENT NO. 5, FOR THE WASTEWATER  
TREATMENT PLANT EXPANSION PROJECT WITH THE CALIFORNIA STATE  
WATER RESOURCES CONTROL BOARD, STATE REVOLVING FUND  
PROJECT NO. C-06-5139-110, AGREEMENT NO. 08-838-550**

**WHEREAS**, the City of Hughson sought financing in 2008 through Resolution No. 08-20 from the State Water Resources Control Board for a project commonly known as the Waste Water Treatment Plant (“Project”); and,

**WHEREAS**, the City of Hughson entered into an Agreement, originally executed on September 10, 2009, re-ratified by Amendment No. 1 executed on February 22, 2010, Amendment No. 2 executed on March 22, 2010, Amendment No. 3 executed on June 20, 2011, Amendment No. 4 executed on July 29, 2014; and

**WHEREAS**, the California State Water Resources Control Board has issued Amendment No. 5 extending the term of the Agreement from 20 years to 30 years, ending May 1, 2041; and

**WHEREAS**, the extension of the term reduced the annual debt service payment from \$1,258,138.31 to \$591,136.15; and

**WHEREAS**, all other terms and conditions remain the same.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED**, that the City Council of the City of Hughson hereby approves and authorizes the City Manager to execute the Project Finance Agreement Amendment No. 5 for the Waste Water Treatment Plant Expansion Project with the California State Water Resources Control Board under the State Revolving Fund Project No. C-06-5139-110 Agreement No. 08-838-550.

**PASSED AND ADOPTED** by the City Council of the City of Hughson at its regular meeting held on this 10th day of August 2020, by the following roll call votes:

»

»

»

»

**AYES:**

**NOES:**

**ABSTENTIONS:**

**ABSENT:**

**ATTEST:**

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**JERAMY YOUNG, Mayor**

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**ASHTON GOSE, Deputy City Clerk**



GAVIN NEWSOM  
GOVERNOR



JARED BLUMENFELD  
SECRETARY FOR  
ENVIRONMENTAL PROTECTION

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## State Water Resources Control Board

August 3, 2020

City of Hughson  
Attn: Merry Mayhew – City Manger  
PO Box 9  
Hughson, CA 95326

Agreement Number: 08-838-550  
Project Number: C-06-5139-110

Enclosed is your amended Funding Agreement for your approval and signature. This Agreement cannot be considered binding by either party until executed by the State Water Resources Control Board (“State Water Board”).

If in agreement with all terms and conditions of the Agreement, please have the Authorized Representative, as noted in the executed resolution, sign and return two (2) signature pages **no later than thirty (30) calendar days from the date of this letter to:**

### **US Mail**

David Bruglia  
State Water Resources Control Board  
Division of Financial Assistance  
P.O. Box 944212  
Sacramento, CA 94244-2120

### **Overnight Mail**

David Bruglia  
State Water Resources Control Board  
Division of Financial Assistance  
1001 I Street, 16<sup>th</sup> Floor  
Sacramento, CA 95814

Mr. Bruglia may be contacted at (916) 449-5640 or [david.bruglia@waterboards.ca.gov](mailto:david.bruglia@waterboards.ca.gov)

Once the Agreement is signed by both parties, we will forward an executed copy to you for your entity’s records.

Enclosures

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E. JOAQUIN ESQUIVEL, CHAIR | EILEEN SOBECK, EXECUTIVE DIRECTOR

1001 I Street, Sacramento, CA 95814 | Mailing Address: P.O. Box 100, Sacramento, CA 95812-0100 | [www.waterboards.ca.gov](http://www.waterboards.ca.gov)





CITY OF HUGHSON  
AND  
CALIFORNIA STATE WATER RESOURCES CONTROL BOARD

PROJECT FINANCE AGREEMENT - STATE REVOLVING FUND PROJECT NO. C-06-5139-110  
AGREEMENT NO. 08-838-550

**AMENDMENT NO. ~~4~~ 5**

AMOUNT: \$20,759,352  
TERM DATES: JUNE 16, 2009 – ~~May 1, 2034~~ **MAY 1, 2041**

The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement, originally executed on September 10, 2009, re-ratified by Amendment No. 1 executed on February 22, 2010, Amendment No. 2 executed on March 22, 2010, Amendment No. 3 executed on June 20, 2011, **Amendment No. 4 executed on July 29, 2014** and incorporated herein:

Changes made in this amendment are shown as follows in the attached Exhibits:

Exhibit B – Project Financing Amount (1 page attached)\*

Exhibit C – CWSRF Payment Schedule (2 pages attached)\*

\* Text additions are displayed in bold and underline

\* Except as otherwise noted, text deletions are displayed as strike through text (i.e., strike out)

All other terms and conditions shall remain the same.

CITY OF HUGHSON

By: \_\_\_\_\_

Name: Merry Mayhew

Title: City Manager

Date: \_\_\_\_\_

STATE WATER RESOURCES CONTROL BOARD

By: \_\_\_\_\_

Name: Leslie Laudon

Title: Deputy Director, Division of Financial Assistance

Date: \_\_\_\_\_

EXHIBIT B - PROJECT FINANCING AMOUNT

1. Estimated Reasonable Cost. The estimated reasonable cost of the total Project, including associated planning and design costs, is twenty million, seven hundred fifty-nine thousand, three hundred fifty two dollars and no cents (\$20,759,352).
2. Project Funding. Subject to the terms of this Agreement, the State Water Board agrees to provide Project Funds in the amount of ~~twenty one million, four hundred seventy six thousand, eleven dollars and no cents~~ twenty million, seven hundred fifty nine thousand, three hundred fifty two dollars and no cents (\$20,759,352).
3. Repayment and Interest Rate. The Recipient agrees to repay all Project Funds according to the schedule in Exhibit C at an interest rate of one percent (1%) per annum and an Administrative Service Charge of zero percent (0%) per annum. The interest rate herein is hereby suspended and wholly replaced with the AB 2356 Small Community Grant Fund Charge, as shown in ~~Exhibit I~~ **Exhibit C**. The total repayment obligation of the Agency shall not be increased by this temporary substitution of charge for rate.
4. The term of this agreement is from ~~the date specified on the first page of this document to June 16, 2009 to May 1, 2034~~ **May 1, 2041**.
5. Budget costs are contained in the Project Cost Table, which is part of the Eligibility Determination Approval or Approval of Award Letter(s) in Exhibit A.1.

EXHIBIT C  
CWSRF PAYMENT SCHEDULE

See the attached preliminary CWSRF Payment Schedule dated ~~March 14, 2014~~ **May 19, 2020**. The final CWSRF Payment Schedule will be forwarded to the Recipient after all disbursements have been paid and construction of the Project has been completed.

**California CWSRF Payment Schedule**

Principal is paid over: **30 Years**

Project No. 5139-110 - Hughson, City of  
 Agreement: 08838 - based on Actual Disbursements

Interest rate: **0.00000%**

Service/Grant Charge Rate: **1%**

WWTP Rehab WD Upgrade

Fees paid on all payment dates during the amortization period only.

Ref Num	Due Date	Date Received	Principal Payment	Interest Rate%	Interest Payment	Total P and I Payment	Service Charge	Grant Charge	Total Payment	Ending Balance	CPI Interest
1	5/1/2012	5/4/2012	950,627.68	0.000	0.00	950,627.68	0.00	194,682.98	1,145,310.66	19,729,131.17	5,168.65
2	5/1/2013	4/30/2013	1,059,113.38	1.000	0.00	1,059,113.38	0.00	199,024.93	1,258,138.31	18,862,048.79	5,702.99
3	5/1/2014	4/11/2014	1,069,517.82	0.000	0.00	1,069,517.82	0.00	188,620.49	1,258,138.31	17,792,530.97	5,759.02
4	5/1/2015	4/17/2015	1,080,213.00	0.000	0.00	1,080,213.00	0.00	177,925.31	1,258,138.31	16,712,317.97	5,816.61
5	5/1/2016	4/18/2016	1,091,015.13	0.000	0.00	1,091,015.13	0.00	167,123.18	1,258,138.31	15,621,302.84	5,874.77
6	5/1/2017	4/11/2017	1,101,925.28	0.000	0.00	1,101,925.28	0.00	156,213.03	1,258,138.31	14,519,377.56	5,933.52
7	5/1/2018	4/24/2018	1,112,944.53	0.000	0.00	1,112,944.53	0.00	145,193.78	1,258,138.31	13,406,433.03	5,992.86
8	5/1/2019	4/25/2019	1,124,073.98	0.000	0.00	1,124,073.98	0.00	134,064.33	1,258,138.31	12,282,359.05	6,052.79
9	5/1/2020	4/6/2020	1,135,314.72	0.000	0.00	1,135,314.72	0.00	122,823.59	1,258,138.31	11,147,044.33	6,113.31
10	5/1/2021		479,665.71	0.000	0.00	479,665.71	0.00	111,470.44	591,136.15	10,667,378.62	2,582.85
11	5/1/2022		484,462.36	0.000	0.00	484,462.36	0.00	106,673.79	591,136.15	10,182,916.26	2,608.68
12	5/1/2023		489,306.99	0.000	0.00	489,306.99	0.00	101,829.16	591,136.15	9,693,609.27	2,634.76
13	5/1/2024		494,200.06	0.000	0.00	494,200.06	0.00	96,936.09	591,136.15	9,199,409.21	2,661.11
14	5/1/2025		499,142.06	0.000	0.00	499,142.06	0.00	91,994.09	591,136.15	8,700,267.15	2,687.72
15	5/1/2026		504,133.48	0.000	0.00	504,133.48	0.00	87,002.67	591,136.15	8,196,133.67	2,714.60
16	5/1/2027		509,174.81	0.000	0.00	509,174.81	0.00	81,961.34	591,136.15	7,686,958.86	2,741.75
17	5/1/2028		514,266.56	0.000	0.00	514,266.56	0.00	76,869.59	591,136.15	7,172,692.30	2,769.16
18	5/1/2029		519,409.23	0.000	0.00	519,409.23	0.00	71,726.92	591,136.15	6,653,283.07	2,796.86
19	5/1/2030		524,603.32	0.000	0.00	524,603.32	0.00	66,532.83	591,136.15	6,128,679.75	2,824.82
20	5/1/2031		529,849.35	0.000	0.00	529,849.35	0.00	61,286.80	591,136.15	5,598,830.40	2,853.07
21	5/1/2032		535,147.85	0.000	0.00	535,147.85	0.00	55,988.30	591,136.15	5,063,682.55	2,881.60
22	5/1/2033		540,499.32	0.000	0.00	540,499.32	0.00	50,636.83	591,136.15	4,523,183.23	2,910.42
23	5/1/2034		545,904.32	0.000	0.00	545,904.32	0.00	45,231.83	591,136.15	3,977,278.91	2,939.52
24	5/1/2035		551,363.36	0.000	0.00	551,363.36	0.00	39,772.79	591,136.15	3,425,915.55	2,968.92
25	5/1/2036		556,876.99	0.000	0.00	556,876.99	0.00	34,259.16	591,136.15	2,869,038.56	2,998.61
26	5/1/2037		562,445.76	0.000	0.00	562,445.76	0.00	28,690.39	591,136.15	2,306,592.80	3,028.60
27	5/1/2038		568,070.22	0.000	0.00	568,070.22	0.00	23,065.93	591,136.15	1,738,522.58	3,058.88
28	5/1/2039		573,750.92	0.000	0.00	573,750.92	0.00	17,385.23	591,136.15	1,164,771.66	3,089.47
29	5/1/2040		579,488.43	0.000	0.00	579,488.43	0.00	11,647.72	591,136.15	585,283.23	3,120.36
30	5/1/2041		585,283.23	0.000	0.00	585,283.23	0.00	5,852.83	591,136.06	0.00	3,151.57
			<b>20,871,789.85</b>		<b>0.00</b>	<b>20,871,789.85</b>	<b>0.00</b>	<b>2,752,486.35</b>	<b>23,624,276.20</b>		<b>112,437.85</b>



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Title: City Manager

Date: \_\_\_\_\_

STATE WATER RESOURCES CONTROL BOARD

By: \_\_\_\_\_  
Name: Leslie Laudon  
Title: Deputy Director, Division of Financial Assistance

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